

Eviction Prevention Coordinated Entry of Dane County
(608) 257-0006 ext. 7

What is Eviction Prevention Coordinated Entry?

Eviction Prevention Coordinated Entry (CE) is the first phone number clients should call if they are being evicted from their home in Dane County. Through this intake system, Eviction Prevention CE staff (currently located at Tenant Resource Center) will determine clients' eligibility for assistance from several participating organizations. If a client qualifies for eviction prevention services, this intake system allows them to access assistance from several organizations with only one phone call.

Who should call Eviction Prevention Coordinated Entry?

Anyone who lives in Dane County and is being evicted or is at risk of being evicted.

What services may be available?

Eviction Prevention CE will help clients figure out which services they qualify for. Services may include any of the following:

- Financial assistance
- Information about tenants' rights
- Mediation
- Referrals to a lawyer through Legal Action of Wisconsin
- Short-term housing case management

How can clients contact Eviction Prevention Coordinated Entry?

- Call Tenant Resource Center and leave a message on the Eviction Prevention CE line at 608-257-0006 ext. 7. Calls are returned within 48 hours excluding weekends and holidays.
- Walk into Tenant Resource Center at 1202 Williamson Street Suite 101, Madison, WI 53703, Monday through Friday 9 am – 4:30 pm, no appointment necessary. Clients will be served on a first come, first served basis. (Final walk-in appointment will be taken 15 minutes prior to end of service hours.)
- To meet with Eviction Prevention CE staff at the Tenant Resource Center office outside of walk-in hours, please schedule an appointment by phone.

What should a client expect when contacting Eviction Prevention Coordinated Entry?

- To determine eligibility, Eviction Prevention CE staff will ask about the client's current housing, income, household, rent and utilities, and housing history.
- Eviction Prevention CE staff will determine whether or not the client is eligible for assistance based on program requirements and inform them of eligibility determination.
- If eligible, client's name will be placed on a priority list.
- If client's name comes to the top of the list, an organization will call the client directly to let them know what type of assistance they are able to provide.
- If client is not eligible, Eviction Prevention CE staff will make referrals to other programs that may be able to provide assistance.