Nominating & Governance Committee Minutes

April 22, 2019

11:00-12:30 PM

The Road Home, 890 W. Wingra Dr.

Attendees: Torrie Kopp Mueller, Kristin Rucinski, Katie Jaeger, Maggie Carden, John Brown

1. Review Code of Conduct for Board members
	* Reviewed the document and members gave suggestions.
	* Torrie will update document and have committee give final approval to implement with new Board members.
	* Discussed having a conflict of interest statement for all Board members to sign.
2. Membership Recruitment
	* Process for recruitment
	* How to improve to ensure successful recruitment of new members
	* Should do recruitment via telephone/in-person. Emails will likely be ignored
	* Try to figure out how each party can benefit the other
	* When orgs/committees do presentations, let people know how they can become a member
	* Each month assign a duty to work on towards recruitment: For June meeting, Torrie will look at the HUD application and identify areas of no membership or weak membership
3. Begin review of By-laws
	* Committee members started to review by-laws and make changes
	* Need to ensure that changes align with the draft membership application
	* Decided to meet in May and use the time to work on language in the bylaws and ensuring it all matches up