

CORE Committee Minutes

Thursday, February 2, 2023 1:00 pm- 3:00 pm

Attending: Torrie Kopp Muller, Willie Watkins, Courtney Spears, Sarah Lim, Tara Barica, Skyler Van De Weerd, Patrick Duffie, Meshan Adams, Johnneisha Prescott, Jen Ripp, Maureen Quinlan, Kristi Goldade, Kristina Dux, Zach Stephen, Michael Moody, Andrea Sanders, Takisha Jordan, Stacia Coneely, Alicia Spry, Robin Sereno, Melissa Mennig, Chris Williams, Jennifer Pryor, Angela Jones, Aurey Leslie, Brenda Konkel

1. Assign Notetaker – Sarah Lim and Zach Stephen

2. Introductions

3. Announcements/Walk on Items

- HUD made the award announcement for the unsheltered NOFO and Dane CoC did not receive the funds. Torrie thanked people who helped with the application.
- CoC funded agencies –please do income updates so that updated info show up on the system performance measure report.
- We are moving forward with adding the sexual orientation question to HMIS. It's going to YAB, LEC, and then the HSC Board for final approval.

4. HMIS Data Collection – Doubled-up Question (continued from last month)

- Johnneisha worked on the proposal some more with a small group after the last Core committee meeting.
- The proposal is to ask the following questions for Shelter or Outreach enrollment:

1) In the last twelve months have you had to temporarily live with someone else or self-pay at a hotel/motel for any number of days to avoid spending a night on the street, in a car, or at a shelter?

a. Yes No

- It will be helpful for youth to articulate their housing situation.
- Several members commented that the question was worded well.
- We should remember that these questions will only be asked to very small group of people who are doubled up and does not provide a picture of most doubled up households. But it's still important to understand doubled households that come into the homeless services system.
- Can we capture information on people who are staying in hotels paid by family, friends, church, etc.?
- Is it considered self paying in hotel, if the paying agency does not collect data in HMIS?
- Dividing the questions into two, one for temporarily living with someone else and one for the hotel/motel.

- There is a lot of family and friends support. It's a picture of a community.
- County is looking at restructuring funds, and it's important to have the data for doubled up households.
- Before asking intake questions, it would be good for intake staff to state something to the effect that we are asking questions to understand better capture their unique experience while experiencing homelessness and identify resources.

The Core committee is recommending the following questions to be added to HMIS. This will go to YAB, LEC, and HSC board for final approval.

- **In the last 12 months, have you had to temporarily live with someone else for any number of days to avoid spending a night on the street, in a car, or at a shelter? (Yes/No/Refused/Don't know)**
- **In the last 12 months, have you had to self-pay at a hotel/motel for any number of days to avoid spending a night on the street, in a car, or at a shelter? (Yes/No/Refused/Don't know)**

5. Review of [HSC Discharge Planning Policy](#)

a. Any changes/updates needed?

- We should identify responsible parties for discharge planning procedures
- Get resource information to right people who can share with people who need the info – neighborhood officers, sheriff, before people get into institutions
- Add a bullet point about responding to request
- Where can the list of contacts be stored, how can it be accessed
- How do we extend the invitation regularly to join the HSC
- Even Madison Street Medicine (MSM) with many volunteer medical professionals, it's hard to get hospitals to work with us. Hospitals don't even identify people experiencing homelessness. We are trying to build relationship.
- Update Mental Health to Behavioral Health.
- Update Corrections to Corrections and Local Jails
- We have to identify people experiencing homelessness in all these systems.

b. Review procedures and create plan for completion

- Compile list of discharge staff and once completed, create follow up list of action steps.
- Torrie will connect with DOC about having discharge staff come to talk to Core Committee

6. Next Meeting: Thursday, March 2, 2023 1:00 pm- 3:00 pm