



**FY2019 Continuum of Care
Supplemental Questionnaire
New Projects, Renewals, DV Bonus and Permanent Housing Bonus**

Agencies that apply for funds through the CoC Funding Process must complete an application for each program in E-snaps. In addition, agencies must complete this Supplemental Questionnaire for each program.

This form is due on 8/26/19 by e-mail to hsc@cityofmadison.com. If you have questions, please contact Torrie Kopp Mueller, tkoppmueller@cityofmadison.com or call 608-266-6254.

- **Agencies with more than one CoC project must submit a separate form for EACH project.**

Name of Agency: Tellurian

Name of Project: Willy Street SRO

Proposed Amount: \$76,233

Please answer the following questions:

Project applications will be reviewed based upon adherence to the HUD CoC Program Interim Rule, FY19 CoC NOFA, and FY19 CoC NOFA Policy Priorities, as well as results of the Performance Measure Ranking Criteria.

1. Describe experience of each grantee (and sub-grantee) for administering this type of HUD-funded program. Please describe experience for all staff involved with this program.

Tellurian's permanent supportive housing programs are for homeless single adults with severe and persistent mental illness. At the Willy Street SRO project, there are 15 Single-Room Occupancy units as well as common spaces. This project houses both men and women. For the SRO program, there is 1 FTE case manager available on-site who has over 30 years of experience working with participants who have AODA struggles as well as mental illness. There are also Tellurian CIT/CCS services available to residents that qualify within the building.

Tellurian has over 30 years of experience in providing homeless services and is well-equipped to successfully administer the proposed projects. Tellurian was part of a small group of initial applicants from the Madison/Dane County CoC that applied and received the HUD Supportive Housing Program funds. Tellurian has since operated a continuum of homeless services including emergency shelter, transitional housing, permanent supportive housing, and street outreach programs with funds from federal agencies such as HUD and SAMHSA. Tellurian is familiar with the requirements to operate with federal funds, and has had good standing with the federal agencies with no unresolved issues or conditions.

The Program Director of Tellurian's Homeless Services has a Bachelor of Arts degree in Psychology, with an expected completion of a Master of Arts degree in December 2019. She has worked with the homeless population for Tellurian for over a year, with nine months as a permanent supportive housing case manager. Prior to working with Tellurian, she spent over 2 years working directly with mentally ill clients as a case manager and Social Services Director.

2. Out of total program budget, including leveraged funds, what percentage are HUD funds? Please provide a breakdown of funding sources and amounts for this program. (Not scored, for information only)

Project Name	Expiration Year	Project Component	Leasing	Match (In-Kind + Cash)	Supportive Services	Operating Costs	HMIS	Admin	Total
Willy St. SRO		PH	0	\$47,527	\$27,793	\$42,940	\$0	\$5,500	\$123,760

HUD's total funding obligation for this grant is \$76,233, and is 62% of the budget. The remaining 38% is from Match.

3. Please describe how your project takes proactive steps to minimize or overcome barriers to housing retention. For Coordinated Entry, please describe how your project takes proactive steps to minimize barriers to access of the Coordinated Entry System.

Tellurian has implemented following strategies in order to ensure that program participants can enter into and maintain their housing:

- No housing readiness requirements:** Tellurian opened its initial Housing First permanent housing program in 2015. Since then, Tellurian has recognized that when coming from the streets, some individuals may be unwilling to enter into housing if the program requires sobriety, case management or treatment for a mental health condition. By offering housing without these prerequisites, the participants can determine their own level of engagement. Willy St. SRO meets participants where they are, at the beginning of the engagement process.
- Harm Reduction Approach:** Staff are trained in evidence-based best practices, including: the stages of change framework, motivational interviewing techniques, and the harm reduction approach. This engagement and intervention builds trust with participants to set attainable goals. The Case Manager functions as a non-judgmental partner in the change process and helps develop a wide range of options and choices to facilitate and encourage change. Staff attempt to motivate clients by exploring with clients the benefits of changing, reducing or eliminating high-risk behaviors of clients. The on-site case manager works with participants to establish and maintain a relationship, regardless if they decide to work towards changing their high-risk behavior. The SRO program continues to use a "Harm Reduction" style of meeting with participants that was developed in the 2017-2018 program year. The meeting occurs every three months, and facilitates discussions on risky behaviors and their effects on the participants around them. The discussion is facilitated by staff and the Program Director, who offer ideas on how clients can make personal changes to benefit the community.
- Consumer choice and self-determination:** The Housing First model emphasizes providing participants with choices. Though the SRO project does require income/rent, the rest of the Housing First principals are adhered to. Whenever possible, different housing and service options are presented. Tellurian has been actively involved in the Housing Placement Group. In order to ensure the best program-fit for the client, Willy Street SRO has been involved in many inter-agency program transfers. This particular strategy ensures that the client is able to obtain housing and programming that is tailored to their specific needs.

4. In your last operating year: (N/A for New Projects)

How many households exited the program? :

In the last completed grant cycle, 12/1/17-11/30/18, five (5) participants left the program.

Why did the households exit? (i.e. one was terminated from the program & one moved into subsidized housing & one was evicted):

One (1) participant left due to incarceration. One (1) participant moved in with family or friends. Two (2) participants successfully completed the program, graduated from the SRO program and are successfully living in apartments of their own with Tellurian Permanent Supportive Housing Case Management. And two (2) participants successfully completed the program, and moved into subsidized housing.

Did the program attempt an agency transfer for any of the leavers? If so, what was the outcome?

Tellurian has participated in several agency transfers. The programs have transferred our participants to other agencies, as well as taken transfers from programs around the community. The outcome has been positive as it allows participants to recognize that they have a choice and an active role in determining which program is the best fit for them.

How many new households entered the program?

Three (3) individuals entered the program between 12/1/17-11/30/18. One (1) client was a transfer from another agency, and two (2) clients entered the program via the Coordinated Entry list.

5. If a participant exits to a non-permanent destination does your agency have the capacity to provide ongoing support services? If so, for how long? Please describe the scope of services provided (Not scored, for information only)

If an individual chooses to exit for a non-permanent destination Tellurian has the capacity to provide ongoing support if desired. One option is to connect them with Tellurian's PATH Program for short-term case management which includes applying for permanent and temporary housing, finding and maintaining primary and psychiatric physicians and finding and maintaining benefits. Another option is to refer to Tellurian's Temporary Housing program for a more supported housing environment with 24 hour staff and intensive support. Additionally we can refer to Tellurian's Community Intervention Team for long term case management, Tellurian's outpatient for mental health, substance use, and/or dual diagnosis therapy, or we can provide short term support through Tellurian's Charm program to assist in filling out housing applications.

6. What is the status of the program's written standards checklist submission? Check one box below.

- The program has submitted the applicable written standards checklists to CoC Coordinator. All sections were answered with yes or N/A.
- The program has submitted the applicable written standards checklists to CoC Coordinator. One or more questions were answered with no. Specify the section: _____

- The program receives EHH or CoC funds but has not submitted the checklists to CoC Coordinator. They are submitted with this application.
- The program is currently operating but not receiving EHH or CoC funds. Applicable checklists are submitted with this application.
- The proposed program is new and currently not operating. Applicable checklists were filled out based on the agency's plan for compliance and are submitted with this application.

7. **New Projects and those operating less than one fiscal year only.** Please provide a data narrative on what your project has accomplished thus far or what you hope the project will accomplish once in operation. Data points to include are those found on the performance spreadsheet and include: expenditure of funds, data quality, cost per exit, utilization rate, increase in participant income, successful exits, and returns to homelessness. (https://docs.google.com/spreadsheets/d/1uYsK2uru_gqf085cjfmuK_6RTipc5xOOU5xDv3I9tZc/edit?usp=sharing)

8. Is your agency actively participating in the Homeless Services Consortium (HSC)? List names of staff who participates in HSC Committees or Work Groups below.

Committee Name	Staff Name
Community Plan to Prevent and End Homelessness Oversight Committee	
CORE Committee	Aleen Carr
Education and Advocacy Committee	
Point-In-Time Committee	Aleen Carr, Alex Salinas
Nominating & Governance Committee	
Committee to End Youth Homelessness	
Shelter Providers Committee	
HSC General Membership Meetings	Aleen Carr
HSC Board of Directors	
Built for Zero	
Outreach Providers Group	Aleen Carr
Family Placement Group	
Housing and Health (H2)	

Alignment with Housing First Principles (N/A for Coordinated Entry)

- 1) Please attach your agency and/or project written policies or procedures that clearly demonstrate participants are **NOT SCREENED OUT** based on the following criteria, and indicate the document and page number where the panel can find each provision.

Please Note: if a policy or procedure applies to all CoC-funded projects or agency-wide, you may submit one copy per agency. If you have different policies or procedures for different projects or project types, submit one copy of each relevant policy and specify to which project or projects each one applies.

	Name of Document/File	Page Number	Name of Project(s) (or "All Projects")
Having too little or no income	Tellurian Standards of Practice	9	All projects
Active, or history of, substance use or a substance use disorder	Tellurian Standards of Practice	9	All projects
Having a criminal record *	Tellurian Standards of Practice	9	All projects
History of domestic violence (e.g., lack of a protective order, period of separation from abuser, or law enforcement involvement)	Tellurian Standards of Practice	9	All projects

*1A) Please note if there are specific criminal records the program denies for, what they are and the reason for denial. Tellurian programs do not deny participant entry based on past crimes or convictions.

- 2) Please attach your agency and/or project written policies or procedures that clearly demonstrate participants are **NOT TERMINATED** from the program for the following reasons, and indicate the document and page number where the panel can find each provision.

Please Note: if a policy or procedure applies to all CoC-funded projects or agency-wide, you may submit one copy per agency. If you have different policies or procedures for different projects or project types, submit one copy of each relevant policy and specify which project or projects each one applies to.

	Name of Document/File	Page Number	Name of Project(s) (or "All Projects")
Failure to participate in supportive services	Tellurian Standards of Practice	9	All projects
Failure to make progress on a service plan	Tellurian Standards of Practice	9	All projects
Loss of income or failure to improve income	Tellurian Standards of Practice	9	All projects
Being a victim of domestic violence	Tellurian Standards of Practice	9	All projects

Policy for Funding Consideration

To be eligible for funding consideration, Project Applicants must meet the following criteria:

All Project Sponsors

- Must meet all HUD eligibility criteria
- Must meet all pre-application deadlines set by the CoC.
- Must have met all program requirements for most recent program year to be eligible for application.
- Must be a 501(c)3, 501 (c)4, PHA or local government
- Must possess legal authority to apply for and receive funds and carry out activities authorized by the CoC Program.
- Must provide supplementary match funds required by HUD.
- Must participate fully in the Dane County CoC process to coordinate and integrate with other mainstream programs for which homeless populations may be eligible.
- Must assume responsibility for preparing an accurate and complete application for submission to HUD that meets all federal rules and regulations.
- Must be in compliance with all local, state, and federal civil rights laws and Executive Orders as well as all standards outlined in the U.S. Department of Housing and Urban Development CoC NOFA.
- All project applicants must meet any HUD certification requirements as outlined in the 2019 CoC NOFA.
- Project applicants for new projects will be required to enter data into the HMSI system, with the exception of Domestic Violence programs that are exempted by the Violence Against Women Act.

Signature: Aleen E Carr Date: 08/22/2019

Contact Person: Aleen E Carr E-Mail Address: acarr@tellurian.org

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