



**Homeless Services Consortium Board of Directors Meeting Minutes
July 17, 2020 – 11:00AM - 1:00PM
Meeting held Virtually with GoToMeeting**

Call to Order and Welcome

Attendance: Matt Julian, Torrie Kopp Mueller, Lane Hanson, Jani Koester, Kim Kennedy, Liz Duffie, Jonathon Grieser, Natalie Deibel, Jael Currie, Jani Koester, Wanda Smith, Dana Stokes

Guests: Adam Smith - ICA, Skyler Van De Weerd - Tellurian, Kelly Crooks – Tellurian, Brenda Konkel – MACH OneHealth

1. Introductions – Called to order at 11:03 –

2. Approval of Minutes from June 19, 2020

- a. Motion to approve June Minutes by Duffie; 2nd from Kennedy.
 - i. No discussion, all approved, none opposed; Greiser, Smith, Hanson abstain

3. Treasurer’s Report - Hanson

- a. Balance of \$1900
- b. Would like to focus on fundraising and grant searching

4. HMIS RFP Process Review & Approval of ICA’s Plan Moving Forward – Adam Smith

- a. Provided background on electronic documentation – currently using ServicePoint; ICA has used since 2001.
- b. RFI to see what other vendors have as options.
- c. Software they use was sold in 2016. Since then they have an increase in expectations of information adding, while the system has not improved.
- d. Did RFI in 2019, and have decided to do a full fledged RFP to get demos and bids for services.
- e. Wisconsin HMIS Advisory board – HMIS Is set up for a statewide system and has a shared governance model, as all 4 continua of care organizations were used.
 - i. Board has participated in review of rfp which had 4 systems. Our current system ranked last in the review process.
 - 1. Two Major categories

- a. End User Experience – Ease and simplicity of finding/adding clients, enrolling people in program, making changes, and reviewing data quality checks.
 - b. Reporting – Accuracy and Quality of Federally qualified reports, Custom Reporting by Administrators, Custom reporting for agency specific areas
 - 2. Coordinated Entry struggles to create reports, not intuitive and concerns for that reporting system being successful
- ii. Highest ranking – Clarity Human Services from Bit Focus based out of Las Vegas. Privately held company.
- iii. Goal is to have transition in place by May of 2021
 - 1. Currently able to use current system 12-18 months.
- iv. Duffie moves to approve the recommendation of the ICA advisory board and proceed negotiations; Deibel 2nds.
 - 1. Our current WellSky price is lower than others, due to our early adapting of the software. The next closer pricing is 160-180,000. BitFocus is 250, with a goal of getting pricing closer to 200000
 - 2. ICA is requesting increasing HMIS support form the State and they seemed amendable to that.
 - 3. They are closing their Milwaukee office to have folks work remotely, which will save 10,000 in operating cost.
 - 4. If fee increases happen, no more than 5-10 licensing costs.
 - 5. ESG-CV funds may be considered – depends on how long funds are allowed to be used for.
 - 6. Questions from other CoC's.
 - a. Racine signed off
 - b. Balance of State – has not been presented yet
 - c. Kenosha chief concerns was the plan for the budget and timeline that makes sense for transition of software.
 - d. Needing a plan by the end of 2020.
 - 7. VISPDAT is integrated in the newer systems – does have flexibility to incorporate tools. All current functionality will work in the new services, with some expanded options. HMIS advisory board does not make a determination on scoring tools, as each continuum can make a decision of what to use.
 - 8. Vote called- All approved, none opposed, none abstain.
 - a. ICA will update the board once all continua reviewed

5. Nomination & Election of Board President – Mennig

- a. Hanson is open to the idea, will need to review; however, we would need a treasurer to replace.
- b. Duffie is open but capacity may be an issue.
- c. Koester suggests Mennig steps into president and we fill the VP.

- d. Currie – capacity comes up a lot – forefront SOP/manual. Stokes discussed the need for support and the right type of support.
 - i. Discussion on Robert’s Rules of Order – Kopp Mueller will look into if we have to follow them. (Other options Martha’s Rules, Robert’s Rules)
 - ii. Hanson suggests we run the meaning from an educational viewpoint, as we are all learning/growing in this process.
- e. Mennig accepts a nomination of president and Currie and agrees to VP for the rest of 2020 – JG; Duffie 2nds. Vote called all approved, none opposed, none abstain.

6. Approval of Supplemental Written Standards – Kopp Mueller

- a. In May we wrote supplemental – HUD included some waivers and extensions.
 - i. Participants that reach 24 month threshold, they are allowed to remain in services.
 - ii. 2 of the waivers they extend the separation date.
 - iii. Mennig moves to approve; Hanson seconds. No discussion. All approved, none opposed or abstain.

7. ESG Updates and Review of ESG Priorities set by Board Members – Kopp Mueller

- a. Review the priorities a small group put together
 - i. Funds are still awaiting.
 - ii. 2/3 of communities have moved forward. There may be additional rules for funding. Current rules should apply, but the new rules may loosen further restrictions.
 - iii. Prevent Homelessness, Support Persons and Families experiencing homelessness, end homelessness
 - iv. Struggling with flux of money coming in and whether or not we have the units specifically to rent.
 - v. State level of meetings of Basford – political advocacy needed
 - vi. Funding cannot be used to build/acquire new units.
 - vii. We need to have a discussion with the Apartment Association – to increase with landlords

8. HSC Committees – Discussion on bringing equity into work – Kopp Mueller

- a. We need these efforts integrated in all facets of our systems
- b. Continuing to try and get more diverse voices – lived experience of homelessness and racism are linked.
 - i. Important to have racial justice discussed as well within committees even if additional of a Lived Experience committee.
 - ii. Equity work needs to be infused in day to day committee work that we are doing
- c. Currie – fiscal assistance – we are not taking claim or credit – but we can provide a bridge for folks with diverse perspectives. Ubuntu evaluation and research in Milwaukee– bring someone in to come in and evaluate our system.
 - i. National Alliance to End Homelessness – has suggestions to integrate racial justice plans
- d. Our prioritization tool and access to it – are our tools perpetuating a systemically racist system.

- e. A group working to add a committee to the by-laws will be presented hopefully by next HSC membership meeting – Dominique and Takisha

Motion to adjourn at 1:06