



Homeless Services Consortium Nominating and Governance Committee
Tuesday October 19, 2021 from 2:30-4PM
Meeting held Virtually on Zoom
Meeting ID: 863 1184 3038
Passcode: 887052

1. Introductions – Maggie Sutter, Brad Hinkfus, Matt Julian,

Discussion Topics

2. Election Updates

- a. Timeline
 - i. Voting Open until 10/21 – will aim for announcement 10/22
- b. Appointments
 - i. YAB appointed Rachel Litchman
 - ii. LEC appointed Georgia Allen
- c. Membership leadership
 - i. Seeking clarity on nominee’s availability – may need a special election if unavailable

3. Survey on trainings for the board

- a. Review results
 - i. 2 highest priorities were funding sources and board operating procedures
- b. Assign work groups to plan trainings for November/December
 - i. Current & past board members involved in the training would be ideal
 - 1. Funding: Torrie-CoC/Sarah Lim-EHH
 - a. Matt will coordinate try to do a November training
 - 2. Board Operating procedures – Brad volunteers to assist with this training
 - a. Complicated – although more inclusive process
 - b. Mini training – December?
 - c. Structure
 - 3. Potential committee trainings well
 - 4. Advocacy – the board is asked to take positions frequently
 - ii. Matt will meet with Torrie to discuss past training and look to divide it into two parts and identify board members. Board meetings are 4th Thursday in the month, but will likely be moved earlier given holidays coming up.

4. Election of Executive Committee

- a. Timeline for 2022 leadership roles
 - i. January meeting – executive committee

1. Recommended President and Vice-President leadership have experience on the board, but nothing written
 - a. How to train?
 - b. Suggested 1 full training session in January after the executive committee is elected to include the outgoing exec committee and the new exec committee
2. Board meeting likely virtual January – new board will have to decide how to meet moving forward.

5. Review Conflict of Interest

- a. Continue to review and solidify - tabled

Action Items and Proposals

6. YAB Proposed Bylaw change:

- a. YAB made a proposal at the HSC Membership. Members should have the proposed language changes provided. The elements of the change were proposed today, therefore it should move forward with a vote next month.
 - i. Change by-laws to indicate change in number 1-2, change in board size, and pluralize representative for YAB
 - ii. Request it be sent out in advance of the next membership meeting, the sooner the better.
 - iii. Verify if it changes the description of the committee that was voted on today
 - iv. If an election next time – Sutter is gone the beginning of November – will need to create a plan to track attendance for voting.
 - b. Matt will reach out to discuss with YAB folks.
7. Kim will make a recurring meeting to update through January to prevent further errors in Zoom meeting info
 8. Matt will reach out to Torrie about training schedule.

Next meeting scheduled for Tuesday, November 16, 2021 from 2:30-4:00PM