



**Homeless Services Consortium Nominating and Governance Committee**  
**Tuesday December 14, 2021 from 2:30-4PM**  
**Meeting held Virtually on Zoom**  
**Meeting ID: 830 2142 0691**  
**Passcode: 210149**

- 1. Introductions – Chara Taylor, Maggie Carden, Joel Girard, Kim Sutter, Liz Duffie, Brad Hinkfuss, Melissa Mennig, Matt Julian, Jalateefa JoeMeyers**

**Discussion Topics**

- 2. Board appointment updates for open positions**

- a. Brian Benford stepped down, appointed Robin Sereno.
  - i. Question related to definition of At-Large seat and whether an agency can fill.

- 3. Board Trainings**

- a. New Board starts January 2021 – Catherine Reiersen will chair the January meeting and elections will take place in that meeting.
- b. Scheduled – can folks attend
  - i. 12/20 10am – Lim/Kopp Mueller
- c. Operating rules of order – no training set up at this time.
  - i. Hinkfuss will offer as new leadership with the executive committee is elected.
- d. This group should plan ahead for Nov/Dec trainings for 2022.
- e. Historically
  - i. Doodle poll to schedule
  - ii. Record and offer to meet separately if needed
  - iii. Long training or chunking in smaller pieces
    1. Consider opportunities throughout the year
      - a. i.e. for funding closer to times of the year
      - b. Separate vs tacking it on to the end of the meeting
      - c. Explicitly acknowledge 90 min of board meeting is agenda, and then 30 min of board training.
      - d. Consider beginning of the meeting to spend more time explaining the business of the day
- f. February EHH, July NOFA, November Rules of Order
  - i. What is eligible/why, why might the docket look like it does, info on gaps analysis, performance measures
  - ii. Discussion questions when discussing funding:

1. How do board members find out what's missing/needs to be funded?
2. Is Funder's Committee providing their gaps analysis to the Board/funding review committees
3. Can the Community Plan better inform decisions?
4. How do we use more data to inform decisions?

**4. Review Conflict of Interest**

- a. Continue to review and solidify – tabled to January

**5. Membership chair election is next week**

- a. Kim will review attendance Friday

**Action Items and Proposals**

**6. Plan for 2022**

- a. Discuss board orientations
- b. Finish conflict of interest by March 2022
- c. New leadership – April
- d. Review the Bylaws

**Next meeting scheduled for Tuesday, January 18, 2021 from 2:30-4:00PM**