October 2022 Meeting Minutes

Facilitator: Kim Sutter
Notetaker: Kim Sutter

1. Introductions

2. Review election process and tasks
   a. Create list of potential membership chairs, recruit if possible – ask current chair if he has interest in continuing; send out an email to membership to solicit nominations again
      i. Ask for nominations from the floor, if none come, Brad will give a little speech encouraging participation
      ii. We will tell folks that we will propose a contingency plan in November, to vote on in December for what to do if a Chair does not volunteer
   b. Send out candidate questions – done by Torrie and Kim as nominees came in
   c. Send out candidate slate to membership – done by Kim 10/11/22
   d. Get on HSC Membership meeting agenda for October – done
      i. Kim will reach out to the individual nominees to encourage them to attend the Membership Meeting on 10/18 to speak for up to 2 minutes about their interest
   e. Create final ballot w/ write-in slots (present and absentee) – Chara will work on this
   f. Create and send out list of eligible voters – Kim will send this to Torrie
   g. Announce elected seats – Torrie will do this after absentee votes are in

3. Review and revise HSC Bylaws

4. Review progress on Board training topics, address any questions
   Brenda → street outreach, prevention
   Brad → permanent supportive housing, board orientation
   Chara → rapid rehousing, categories of homelessness
   Melissa → housing first, diversion, transitional housing
   Kim → coordinated entry, emergency shelter, intro to N&G + Board committee participation

5. Walk-on items (as time allows)

6. Next meeting
   Tuesday, 11/15 @ 2:30pm
   Facilitator: Kim
   Notetaker: TBD

*If you need meeting materials in another format, please contact Kim Sutter at ksutter@porchlightinc.org.*