



HSC Nominating and Governance Committee
Tuesday, December 20, 2022 from 2:30pm – 4:00pm
Meeting held virtually on Zoom
Meeting ID: 829 5609 0984
Passcode: 994032

December 2022 Meeting Minutes

Facilitator: Kim Sutter
Agenda & Notetaker: Kim Sutter
Attendance: Kim Sutter

1. Introductions

2. Debrief election process

- a. Recruitment – process and timeline
 - i. Like the idea of starting off earlier w/ recruiting
 - ii. Reach out to agencies EDs, maybe have them target their staffs and specifically suggest someone run for these leadership opportunities
 - iii. Could we make volunteering someone mandatory for funded agencies
 - iv. Post on volunteeryourtime.org for United Way
 - v. Check committee attendance to look for potential leaders
 - vi. Agencies could add questions to client surveys about interest
 - vii. Is the virtual meeting setting a deterrent? Is there a way to account for poor internet access, creative solutions?
 - viii. Do another survey of the membership earlier on for ideas of whom to target
 - ix. Should we pick a set time for the Board to meet so that we do not change the schedule every year? Consistency is also important for the public to attend
 - x. We should let folks know that they can be eligible for at-large seats even if they are on LEC or YAB
 - xi. Add an agenda item for the different committees and the Board to brainstorm on who should be on the Board and who individual members could reach out to w/ personal connections (Chara would be willing to bring this to the current Board)
 - xii. Have a consistent pitch and talking points (Takisha will take a swing at this)
 - xiii. Increase outreach effort – developing more of a strategy around how to best do that
 - xiv. How do agency boards recruit? Anything we can learn from that process/strategies?
- b. Finding a membership chair → contingency plan, change to bylaws (February agenda)
 - i. Virtual meetings are a little bit all over the place
 - ii. Scary to take on leadership positions w/ the time and commitment involved
 - iii. Is there a way to actually get work product out of meetings – breakout sessions?
 - iv. Could we come up with standing agenda items for membership meetings so there is less for the chair to come up with?
 - v. Liked how Jael did fish bowls/discussions on different topics w/ different providers + breakout sessions to discuss in smaller groups
 - vi. For contingency plan, we could suggest the Board needs to appoint someone as Chair
- c. Membership meeting process
 - i. Went well, people stayed within their time, though could it be shorter?
 - ii. PowerPoint was good to be visual



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- d. Voting and electronic ballot
 - i. Sent out the electronic ballot after the membership meeting and gave 48 hours
 - ii. We could extend the voting period to get more participation (e.g. end of the week)
- e. Any other takeaways/feedback/suggestions for the future

3. Review and revise HSC Bylaws

4. Review progress on Board training topics, address any questions

Brenda → street outreach, prevention

Brad → permanent supportive housing, board orientation

Chara → rapid rehousing, categories of homelessness

Melissa → housing first, diversion, transitional housing

Kim → coordinated entry, emergency shelter, intro to N&G + Board committee participation

For future meeting – reassign a couple of these topics to current members

5. Walk-on items (as time allows)

6. Next meeting

Tuesday, 1/17 @ 2:30pm

Facilitator: Brad Hinkfuss

Agenda & Notetaker: Chara Taylor

Attendance: Wendy Siewert