



Homeless Services Consortium Nominating and Governance Committee
Tuesday July 20, 2021 from 2:30-4:30PM
Meeting held Virtually on Zoom
Meeting ID: 987 9758 3796
Passcode: 415840

- 1. Introductions and icebreaker - Kim Sutter, Liz Duffie, Maggie Carden, Melissa Mennig, Kelli Taylor, Jalateefa Joe-Meyers**

Discussion Topics

2. Election timeline change vote

- a. Debrief Membership meeting vote – 50 voted in favor, 2 abstain, none opposed
- b. Implications and next steps – Duffie will review what positions are open for August announcement. Rucinski started a draft from previous years.

3. Survey for membership re: potential Board nominees / new orgs to get involved with HSC

- a. Review drafted survey - [HSC Board and Membership Involvement Suggestion Form Survey \(surveymonkey.com\)](#)
 - i. Should we leave examples – but do not want to be leading
 - ii. Goal should be to create more equitable representation – Freedom Inc, Centro Hispano
- b. Edit and finalize for distribution
 - i. Consider drafting specific questions separate – those wanted to participate in the HSC and those that should be represented on the board.
 - ii. Consider adding a name/contact info if some can be the liaison/bridge for a nomination
 - iii. Duffie will edit, and email to the group.

4. Code of Conduct review

- a. Review drafted sections still to be finalized for presentation to the Board
 - i. Further discussed addressing violations of the code of conduct
 1. Discussed whether or not there was a higher authority to appeal violations.
 - a. Should we keep it set with the ability to appeal 2 times?

- i. First review is VP/Treasurer/Secretary, by appeal, then the President makes a determination, and then can appeal to the whole board.
 - 1. Remove step where the determination is put in 1 persons hand (Step 2 – President review). President to be included in the initial investigation.
- b. Decide whether the Conflict of Interest Policy is ready for inclusion
 - i. Public statements
 - 1. Consider separating letter of support from public comment, political advocacy, and petition of signatures.
 - 2. Executive team should update board each meeting of their actions
 - 3. Consider power in the positions – importance of code of conduct is that folks know that these representatives have power to make certain decisions.
 - 4. Special meetings can be called for other urgent matters
 - 5. Consensus based decisions by the board – then it can assigned to a person to complete
- c. Arrive at the Code of Conduct document to be presented to the Board of Directors at their August meeting

5. Election next steps

- a. Review tasks to be completed, division of labor, and timeline

Action Items and Proposals

Proposal from agenda item 3b: Send a survey to the HSC membership soliciting ideas for organizations and/or individuals who should be involved with HSC and/or run for a Board seat

Proposal from agenda item 4c: Present the Board of Directors with an updated Code of Conduct for their review and approval

Next meeting scheduled for Tuesday August 17, 2020 from 2:30-4:00PM