

Lead Safe Housing Rule Form
For use when using CoC, ESG or EHH funds.

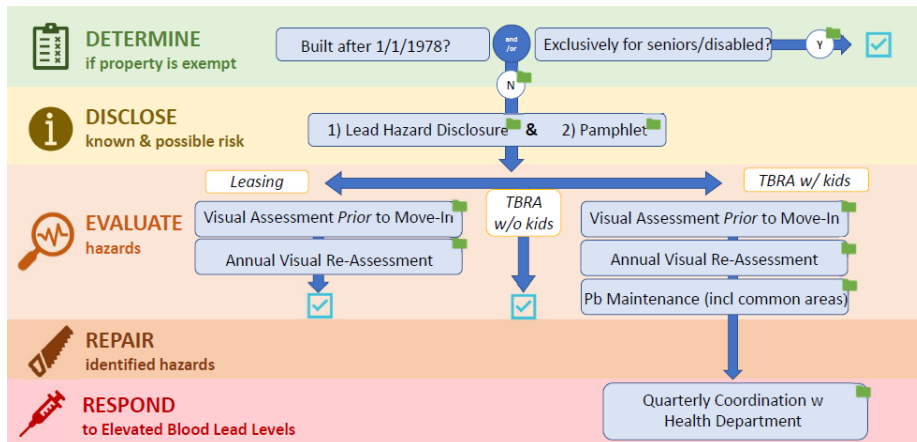
Date: _____

Participant Name: _____

Property Owner: _____

Address: _____

Documentation Decision Tree



Determination

1. Was the property constructed after January 1, 1978? ___ Yes ___ No
2. Is the housing dedicated for the elderly or disabled? ___ Yes ___ No
3. The property is exempt if yes to either or both questions above. Is this property exempt?
___ Yes ___ No (If yes, stop here and place form in client file. If no, continue to next step.)

Disclosure

If the property is not exempt, client file must include:

- [Lead disclosure form](#)
- Acknowledgement of receipt of the [lead based paint pamphlet](#).

If project provides tenant based rental assistance* to a household without children, stop here.

*HUD CoC-funded programs can have tenant based rental assistance or leasing model depending on how the application was written. HUD ESG- OR HOME TBRA-funded programs will always have tenant based rental assistance model.

If project provides tenant based rental assistance to households with children or provides leasing assistance to any household, move to evaluation.

Evaluation

<p><u>Leasing</u></p> <ul style="list-style-type: none">• Visual assessment* <i>prior</i> to move-in (as documented by HQS inspection)• Annual visual re-assessment (as documented by HQS inspection)• Documentation must be in client file	<p><u>Tenant based rental assistance for households with children</u></p> <ul style="list-style-type: none">• Visual assessment* <i>prior</i> to move-in (as documented by Habitability Standards)• Annual visual re-assessment (as documented by Habitability Standards)• Documentation that property owner will use lead free product for maintenance and in common areas• On a quarterly basis, send addresses of assisted units to Public Health Madison & Dane County to ensure there are no reports of lead paint hazards• Documentation must be in client file
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*Visual assessments must be conducted by a trained visual assessor. There is a required [free online training](#).