



**FY2022 Continuum of Care
Renewal Project Application**

Agencies that apply for funds through the CoC Funding Process must complete an application for each program in E-snaps. In addition, agencies must complete this Renewal Project Application for each program.

This form is due on **Wednesday August 31, 2022 at NOON** by e-mail to hsc@cityofmadison.com. **Late or incomplete applications will not be considered. Please do not wait until the deadline to submit the application. No grace period will be granted.** If you have questions, please contact Torrie Kopp Mueller, tkoppmueller@cityofmadison.com or call 608-266-6254.

Agencies with more than one CoC project must submit a separate form for EACH project.

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|--------------|---|
| Agency Name | Community Action Coalition for South Central Wisconsin Inc |
| Project Name | Dane County Rapid Re-Housing Program |

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| Project Contact Name | Amber Duddy |
| Phone Number | 608 206 4333 |
| E-Mail | aduddy@cacscw.org |

| | |
|---------------------|-----------|
| Funding Request | \$312,496 |
| Proposed # of Units | 13 |
| Proposed # of Beds | 16 |

| Threshold Criteria | |
|---|--|
| Does the agency have any outstanding HUD monitoring findings? If yes, please provide explanation. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Does the project comply with the CoC Interim Rule 24 CFR 578 ? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Does the agency have a SAM.gov registration? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Does the agency have an active Unique Entity ID (formerly DUNS Number)? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Does the agency have any delinquent federal debt? If yes, please provide explanation. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

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| Is the agency under debarment or suspension from doing business with the Federal Government and/or on the Federal do not pay list? If yes, please provide explanation. | <input type="checkbox"/> _Yes <input checked="" type="checkbox"/> _X_No |
| Does the agency currently enter data into the Homeless Management Information System (HMIS) or comparable database for Domestic Violence providers? If no, please explain how the agency plans on becoming an HMIS agency by the YHDP project implementation start date in the narrative below. | <input checked="" type="checkbox"/> _X_Yes <input type="checkbox"/> _No |
| Does the agency commit to participating in system-wide continuous quality improvement activities? | <input checked="" type="checkbox"/> _X_Yes <input type="checkbox"/> _No |
| Does the agency agree to participate in the Coordinated Entry System and follow Coordinated Entry policies and procedures ? | <input checked="" type="checkbox"/> _X_Yes <input type="checkbox"/> _No |
| Does the agency agree to follow the Dane CoC Written Standards ? | <input checked="" type="checkbox"/> _X_Yes <input type="checkbox"/> _No |

Please answer the following questions:

Project applications will be reviewed based upon adherence to the HUD CoC Program Interim Rule, FY22 CoC NOFO, as well as results of the Project Performance Scorecard.

1. Describe the grantee’s (and any sub-grantee’s) experience in administering this type of program. Describe the qualification of the staff assigned to the proposed program, including their knowledge and experience. Community Action Coalition for South-Central Wisconsin(CACSCW) has a long history of administering various types of HUD-contracted housing assistance programs for low-income and homeless participants in its tri-county service area. In Dane County, CAC operates a Rapid Re-Housing Program. In 2017, CAC launched a permanent supportive housing program for chronically homeless single adults in Waukesha County. Since 2013, CAC has offered a transitional housing program in Jefferson County. CAC also currently operates a Rapid Re-Housing program for veteran families in both Dane and Jefferson counties called Supportive Services for Veteran Families. All programs provide participants with housing navigation services, supportive services, case management, and referrals to mainstream benefits. CAC’s permanent supportive housing programs are adequately staffed with a Program Leader and two full-time caseworkers. This staffing pattern will continue in the proposed Rapid Re-Housing project, with the addition of one full-time Landlord Outreach Worker. This role’s responsibilities include, but are not limited to, recruiting landlords, conducting HQS inspections, managing damage mitigation, and becoming an expert on the issues and concerns of the local housing market. With a full-time Landlord Outreach Worker, the caseworkers will be better equipped to offering high-quality case management and stabilization services.

2. Please describe how your project takes proactive steps to minimize or overcome barriers to housing retention. As with CAC’s current permanent supportive programs, CAC utilizes the Housing First approach to reduce financial and other barriers to housing. The Rapid Re-Housing program takes a comprehensive approach to assisting homeless participants in securing and maintaining permanent housing. To begin this process, new participants are identified and contacted through the CoC’s Coordinated Entry system. Caseworkers will conduct needs assessments for case management and financial assistance and use harm reduction and trauma informed care, evidence-based strategies that both meets participants’ needs and conserves program resources. In addition to program resources, other resources, like natural supports, community resources and participant resources, will be utilized to achieve self-sustaining housing. The Dane County Rapid Re-Housing program operates on a flat subsidy model. CAC provides 100% rental assistance for twenty-four months. Caseworkers use the Fair Market Rate for Dane County as a reference point to identify affordable housing. The goal of this model is to encourage program participants to save money during the duration of the program and increase their chances of staying in the rental unit after the program ends. Caseworkers also complete a budget with each household, a goal plan, and an exit plan that supports housing retention. CAC caseworkers remain engaged with program graduates with brief check-ins at 1 month, and 2-12 months post-exit. If any issues or concerns arise that threaten housing retention, information and referral services will be provided to re-stabilize participants’ housing.

3. In your last operating year:
 - a. How many households exited the program? 0
 - b. Why did the households exit? (i.e. one was terminated from the program & one moved into subsidized housing & one was evicted):
 - c. If the participant(s) was evicted, please list the reason?
 - d. Did the program attempt an agency transfer for any of the leavers? If so, what was the outcome? no
 - e. How many new households entered the program? 3
 - f. How many transfers were accepted into the program? 0

4. Was the program found to be in non-compliance with the Written Standards by the CoC from October 1, 2020-Present? If yes, describe the nature of the issue and how the issue has been addressed.

No.

5. Describe your agency's efforts to improve service quality and outcomes for the program. Please include how you solicit and incorporate feedback from program participants.

Community Action Coalition aims to have the highest service quality for its programs to best serve program participants. CAC conducts a community needs assessment every three years to gage the needs of the people we serve. Community members and program participants can answer the questions regarding services needed, outreach necessary, and where support may be lacking. CAC takes that information and bases its strategic plan around it to improve and tailor our services to help those in need. CAC also strives to improve service quality by providing case management opportunities to staff as well as having staff obtain their HUD Housing Counselor Certification.

6. What percentage of staff members working for this program identify as Black, Indigenous or a Person of Color?
0%

7. How does this program work against systematic racism and other structures of oppression?

CAC acknowledges the intersection between racial inequality and socioeconomic status. Because of this intersection, many marginalized populations are disproportionately affected by poverty. CAC aims to help those marginalized communities by providing support so they can become self-sufficient. The Rapid Re-Housing Program is designed to empower participants and give them agency. CAC implemented a program and policy committee that reviews procedures and policies bi-annually with the effort to promote equity. Staff routinely attend trainings and seminars to stay informed about racial inequality, unconscious bias, and other issues they may face. Case management services are provided in neighborhood-based locations in Dane County to promote easier access to services instead of one location. CAC collaborates with various agencies, schools, and the Homeless Services Consortium with the desire to stay aware of identified trends, changes and needs in our community.

8. How is this program and its practices culturally responsive to the population(s) who participate?

CACSCW has a long history of engaging and mobilizing the community around civil rights, social justice, and equity. Founded out of the Johnson Administration's war on poverty, the first several executive directors were leaders in local civil rights efforts. This sense of importance continues, as does our efforts to combat poverty through policies that level the playing field for families of color across our community. CACSCW will ensure the program is culturally responsive by intentionally hiring case worker who represent and come from our target population. This includes staff who are bilingual, and live and work in Dane County. CACSCW also has intentional cultural competency efforts built through-out our agency. One third of our 16 person board are individuals with lived experience in poverty, and one committee is charged with approving new programs and efforts of the agency on a monthly basis.

9. What barriers does your project have for participation by Black, Indigenous and Persons of Color (e.g. lack of outreach)? What steps has your agency taken or will take to eliminate the identified barriers?

At Community Action Coalition, we understand that there are many intersection between race and poverty, such as income, incarceration, and credit that affect housing access for people of color. Many of our clients simply do not meet the rental criteria for most units. Insufficiency in any area is enough to get their application denied; this problem is exacerbated if they don't meet multiple criteria. Larger rental properties will not make exceptions to their rules, whereas we have had more luck with private landlords. However, most properties in Madison are operated by larger corporations and it's difficult to not only find a private landlord with available units under FMR but convince them to take a chance on our clients. Our case manager continues to work with households, who some, have applied for up to over 35 properties and are still experiencing homelessness. As this is not only affecting our agency, but all within Madison, we have met with our local COC, and have coordinated meetings with the other providers to try to coordinate resources, but they again are facing the same issues we are.

Alignment with Housing First Principles

1) Please **attach your agency and/or project written policies** that clearly demonstrate participants are NOT SCREENED OUT based on the following criteria, and indicate the document and page number where the panel can find each provision. If applying for more than one project, submit the policies one time if they apply to all projects seeking funding.

| | Name of Document/File | Page Number |
|---|------------------------------|--------------------|
| Having too little or no income | CAC Program Guide | 4 |
| Active, or history of, substance use or a substance use disorder | CAC Program Guide | 4 |
| Having a criminal record * | CAC Program Guide | 4 |
| History of domestic violence (e.g., lack of a protective order, period of separation from abuser, or law enforcement involvement) | CAC Program Guide | 4 |

*1A) Please note if there are specific criminal records the program denies for, what they are and the reason for denial.

2) Please **attach your agency and/or project written policies** that clearly demonstrate participants are NOT TERMINATED from the program for the following reasons, and indicate the document and page number where the panel can find each provision. If applying for more than one project, submit the policies one time if they apply to all projects seeking funding.

| | Name of Document/File | Page Number |
|---|------------------------------|--------------------|
| Failure to participate in supportive services | CAC Program Guide | 44 |
| Failure to make progress on a service plan | CAC Program Guide | 44 |
| Loss of income or failure to improve income | CAC Program Guide | 44 |
| Being a victim of domestic violence | CAC Program Guide | 44 |

Please provide any information that will give context to any low scores on the Project Performance Scorecard.