

## Core Committee Meeting Minutes

November 21<sup>st</sup>, 2019 1pm-3pm

Attending: Torrie Kopp Muller, Sarah Anderson, Sarah Lim, Robyn King, Kim Sutter, Shannon Ash, Katie Spaeth, Maggie Carden, Patrick Duffie, Justin Burton, Casey Yanta, Molly Wells, Melissa Mennig, Kayalyn Broy, Nicole Sandler, Christine Verdico, Ariel Robins, Aleen Jacobson

1. Introductions and Ice Breaker
2. HUD NOFA Debrief

Committee members provided feedback on the last CoC competition process including the following:

- For consolidated application review, it will be helpful to build in simple ways to indicate whether you reviewed the document and if it looks good (if there are no specific comments or questions).
- Torrie would like to provide training about the CoC process in the beginning of the year for new agencies.
- Pairing experienced and new agencies for mentoring on the CoC process may be helpful.
- Torrie will set up a meeting about DV bonus prior to the competition. It can be approached as not just about CoC competition but more of a strategic planning meeting about the vision of DV providers for housing.
- Specific guidance/criteria for more objective scoring desired. For example, what is considered full participation of CoC?
- Torrie will review the review team score sheets before having the review team meeting next year.
- Need to clarify the purpose of the supplemental questionnaire.
- Reviewer scoring seemed to be all over.
- Can we establish monitoring compliance scores?
- It would be helpful if review team would provide feedback on what else they are looking for if they didn't give full points, so agencies don't have to guess what will get them full points.
- It's good to have the written standards checklist outside of the competition process.
- Doing the agency debrief was helpful.
- Torrie would like to add data timeliness and use of CE on the performance spreadsheet.
- Review the return to homelessness measures in the performance spreadsheet
- There were questions about performance spreadsheet reporting period/
- It's hard for the board and review team to understand the performance spreadsheet. Torrie would like to revamp the performance spreadsheet and bring it to the committee for feedback. We may want to have a workgroup.

- Torrie stated it's not clear how to rank brand new project, new projects that haven't operated a full year, and CE project. Need to define the expectations for new projects and communicate. Expectations should be clear and doable.
- If the board were to set priorities, decisions must be based on data. In the past, priorities were at odds with scoring for the review team.
- Think of ways to have an informed discussion with the board, when funded agencies can't speak.

3. Coordinated Entry Evaluation – Discussion of Proposed Scope, Timeline, Approach

Patrick Duffie reviewed the coordinated entry evaluation proposed scope, timeline, and survey questions with the Committee and requested feedback by 12/2.

Next meeting – December 5<sup>th</sup>