



Homeless Services Consortium Board of Directors Meeting Minutes
June 19, 2020 – 11:00AM - 1:00PM
Meeting held Virtually with GoToMeeting

Call to Order and Welcome

Attendance: Matt Julian, Maggie Carden, Kim Kennedy, Melissa Mennig, Jani Koester, Dana Stokes, Brad Hinkfuss, Liz Duffie

Guests: Brenda Konkel of MACH One Health, Sarah Lim of City of Madison CDD,

1. Introductions – Called to order at 11:05 – (Mennig)

- a. Happy Juneteenth, also wanted to acknowledge those activists in the community fighting for Racial Justice. The HSC should add to future business how we are addressing housing injustice that is amplified to race disparities. We should look to collaborate with organizations that have organized these movements, compare our policy agendas, and move forward. We should produce items of action locally and at the state level. We should look to our membership for guidance.

2. Approval of Minutes from May 15, 2020

- a. Motion to approve the minutes- Duffie moves to approve, Mennig seconds.
 - i. Discussion opened; vote called – all approve, none against or abstain

3. Thank you Dana (Mennig)

- a. Thank you for leadership as the board president.

4. Nomination & Election of Board President (Mennig)

- a. Stokes nominates Currie.
 - i. Table the meeting until next month, as Currie unable to be present today to accept or decline nomination.
- b. Deibel may have interest, although not present as well; Duffie also expresses interest.
 - i. Agreed to table until next month.

5. Approval of State ESG-CV RFP (Lim)

- a. Overview
 - i. \$4 Billion in ESG supplemental funding from CARES Act

- ii. To be used to prevent, prepare for and respond to COVID019 pandemic
- b. Funds Available
 - i. Dane CoC received \$1,887,265
 - 1. Stage 1 funding, HSC board approved \$365,276 as grant amendment
 - a. Money has not yet been released
 - 2. Stage 2 - \$1,521,989 are remaining for RFP
 - 3. City of Madison received \$572,541 separately
 - ii. 2nd Allocation announced on June 9th – Wisconsin received 19.7 million. Not yet clear what the Dane CoC will receive out of this. City will receive \$2,318,388 from the 2nd allocation
- c. Proposal of Stage 2
 - i. ESG-CV Info session July 6 for new agencies not familiar with ESG funds
 - ii. Release RFP after the federal register comes out specifying the grant period and other rules and waivers, amend the RFP as needed.
 - iii. Consider combining CoC ESG-CV funds with the 2nd allocation State ESG-CV funds to the City and issuing one RFP for all State ESG-CV funds
 - 1. If combined with the City funds, the Common Council must approve; it's not clear if they would want the HSC to make the review and recommendations.
 - 2. Grant requirements would remain the same for ESG – however City funds must be spent in the City of Madison.
 - 3. National Alliance is recommending funding for housing not prevention.
 - 4. Pro's of combining is that agencies can do one application – shelter, outreach, prevention and rapid rehousing are the limits.
 - a. If separate, those applying directly to the City for funds would still have to follow ESG/Written standards
 - 5. Lim asks that we approve the content of the RFP – Release date will be after the federal register comes out with the option of a concrete date.
 - a. Additionally, vote to combine CoC ESG-CV funds and the City. Consider 2 separate motions
 - b. Duffie Motions that we recommend the City of Madison to combine their Care funds into the existing RFP process that the Dane CoC has in place to combine our funds for. Hinkfuss 2nds.
 - i. Discussion
 - 1. Meeting funding requirements it may be easier to report to one funding
 - 2. Is there a risk to apply and have to get CoC funds?
 - 3. Lim suggests we table this until she can fully understand how the City and Dane CoC can collaborate.
 - ii. Motion is to express interest, not set in stone the process. Vote called: all Approved, none opposed or abstain. Lim will reach out to the City to discuss and next meeting we can vote on next steps.
 - 6. Reviewed RFP – eligible actives review for what requirements

- a. Agencies may request up to 4% for admin funds.
- b. ESG-CV funding requirements (Written Standards, HMIS, Record Keeping, Participation verifying, reports, housing first)
- c. Reviewed application and Supplemental Questions
- d. Discussion of bi-lingual staff issues – when discussing underserved populations
- e. Funding expected about 1 year – unknown if extension or further funding available next year.
- f. Data is a concern – new agencies do not have – however project is limited term to covid pandemic.
- g. Mennig Motion to accept RFP for the ESG-CV Funding as Lim presented, release after the federal register is released. Hinkfuss 2nds.
 - i. Amend the motion to with release date post federal register and specified the contract term according to the federal register
 - ii. Add question what the minimum amount for your agency needs to operate the program.
 - iii. 2-3 weeks from release date to due date
 - iv. Planning July 6th review for new applications.
 - v. Vote called: All approve, none opposed or abstain.

6. Approval of HMIS Governance Documents (Carden)

- a. ICA is the lead agency charged with operating HMIS – ServicePoint. Shared system in Wisconsin and each of 4 CoC's use them. There is an Advisory Board that reviews changes to policy and procedures and other governance documents. Presenting changes from April Advisory Board Meetings
- b. Reviewed edits and updates – summary provided in document. Highlighted release information, privacy, and data sharing
- c. Motion to approve the HMIS Governance Documents as proposed by the HMIS Advisory Board. 2nd by Mennig.
- d. Vote called: all approve, non-opposed or abstain.

7. Approval of Supplemental Written Standards (Mennig)

- a. Tabled to July 2020

8. Feedback on By-Laws (Carden)

- a. Meeting Minutes, Kopp-Mueller is acting chair
 - i. Is there the documented feedback of folks when they presented initially and then again at voting, and follow-up concerns?
- b. Governance and Nominating committee meet monthly, last Mondays of the month.
- c. Feel we need board members to attend the committee to help push the necessary edits.

Motion to adjourn.