



Community Plan Oversight Committee Minutes

January 9, 2019 at 10:00

The Road Home

890 W. Wingra Dr.

Attendees: Torrie Kopp Mueller, Kristin Rucinski, Nicholas Fatsis, Tara Barica, Allison Grant, Melissa Mennig, Jael Currie

- Introductions
- Who will take notes?
 - Allison Grant
- History of Community Plan
 - Most recent plan approved by the HSC Board in 2018.
 - 2018 plan is very long and detailed as opposed to previous plans that were very brief and lacking specifics.
 - 2018 plan was created by the committee, then additional information added by the Board.
 - Committee members who worked on previous plan stated putting the plan together and getting the administrative duties done were very large and fell on only a few people.
- Review of committee duties and assignments in Community Plan
 - Committee responsible for creating, reviewing and updating Community Plan.
 - Concerns raised that recent plan is too long and did not identify priorities; if all goals are of equal importance nothing gets done- committee agreed plan should be re-written and have clear priorities relating to target populations to increase community's ability to meet goals to prevent and end homelessness.
 - Committee members who worked on previous plan stated that reviewing the plan in its current format took almost an entire year- committee agreed to simplify format (shorter page count, broader strategies, easier to understand) and use gaps analysis (will be completed by the HSC Funders Committee sometime in 2020) to help identify priorities.
 - Suggestion that plan should have an easy to read, couple page summary that can be given to legislators and others to be used for funding purposes. Suggestions made to include more visual data in plan.
 - Suggestion made that HSC membership should vote on target areas (dot method) to include member voices in a way that sets priorities
 - Suggestion that all HSC Committee Chairs should attend CPO meetings, possibly writing it into their job description. Chairs are directly involved in working towards plan goals, so it makes sense to have their voices involved. After new plan is created, Chairs should continue attending meetings and give progress reports on plan goals. Future meeting could also be a space for Chairs to voice what is and is not working and give feedback that inform plan updates and changes.
- Select Chair for Committee

- No Chair selected
- Schedule meetings for 2020
 - Torrie will send doodle poll to HSC committee chairs and set time of next meeting.
 - Current committee members state quarterly meetings should be sufficient most of the time.
- Next steps? Develop work plan?
 - Engage other HSC committee chairs and HSC board member(s) to become the core body and voices of CPO Committee- meetings will always be open to any and all HSC members
 - Select Chair for Committee
 - Set meeting schedule and process for identifying Community Plan priorities-use upcoming Funders Committee gaps analysis and hold HSC membership vote(?)