



Homeless Services Consortium Nominating and Governance Committee

April 20, 2021, 2:30-4:00PM

Meeting held Virtually on Zoom

Meeting ID: 987 9758 3796

Passcode: 415840

- 1. Introductions – Kristin Rucinski, Matt Julian, Kim Sutter, Maggie Carden, Melissa Herriges, Missey Russell**

Discussion Topics

2. Committee chairs and attendance update

- a. Sutter reviewed data
 - i. First quarter of 2021 – we compared self-reporting attendance vs an assigned committee representative to be responsible for attendance
 1. There was a noticeable more amount of participants tracked when a representative was recording attendance that did not submit through the self-report.
 2. Self report data compared to those missed on ledger was fairly low.
 - ii. We should mandate attendance – Julian will summarize and review with Duffie to request committees continue to take attendance (exception for General membership meeting).

3. Code of Conduct review

- a. Public Statement – Sutter
- b. Appendix A – Julian and JoeMeyers – will review and bring changes back to the board.
- c. Add another layer to appeal process – consider full board review as part of the process – Sutter will work with the language.
 - i. Bylaws state that we have to have the Code of Conduct to be in compliance with federal guidelines.

4. Disclosure of Conflict of Interest review & Recusal Process

5. Job Description review

Action Items and Proposals

Next meeting scheduled for April 20, 2021 2:30-4:00PM