

Community Plan Oversight Committee Meeting Minutes 3/14/22

Attendance: Torrie Kopp Mueller, Brenda Konkel, Kristina Dux, Johneisha Prescott, Linda Ketcham, Angela Jones, Catherine Reiersen, Melissa Mennig, Lisa Hemauer, Sarah Lim

1. Update on Community Plan process

Last year, this committee advocated for some funds to develop a new community plan. The City and County budgeted \$75,000 each, total of \$150,000. The City will take a lead on releasing an RFP as the city has more flexibility on the RFP review team composition.

2. Wrap-up current plan

The Committee decided that we should do a brief summary of progress for HSC members, general public and policy makers: short summary of four main goals and bullet points of things accomplished, things in progress, things not accomplished with a reason (not applicable, etc.). Torrie will draft a memo and the committee members will review and provide comments regarding progress status and ways to make a concise document that people will read.

3. Additional details for RFP draft

The committee reviewed the draft RFP and discussed what should be listed under, “Minimally, a consultant will provide the following”. The committee discussed focusing on data analysis and community engagement and discussion with the consultant time and agreed that community engagement and discussion and creating a finished plan should be prioritized.

4. Next meeting: Torrie will work on setting a regular meeting time.

Respectfully submitted by Sarah Lim