



Homeless Services Consortium Board of Directors **Member Agreement**

As a board member of the Homeless Services Consortium, I understand my duties and responsibilities include the following:

1. I will interpret and communicate the consortium's activities and values to the community.
2. I will attend monthly board meetings or contact the president if I am unable to attend. I understand that I may be terminated from the Board if I have more than three unexcused absences.
3. I will attend and be an active participant to at least one HSC Committee.
4. I will come prepared to every board meeting by reading documents that are provided in advance.
5. I understand that commitment to this board will involve several hours per month.
6. I will act in the best interests of the consortium and recuse myself from discussion and votes where I have a conflict of interest. I will adhere to the signed code of conduct.
7. I will stay informed about the activities of the consortium. I will ask questions and request information to assist me in fulfilling my Board responsibilities.
8. I will participate in and take responsibility for making decisions on issues, policies and other Board matters.
9. I will work in good faith with staff and other Board members as partners towards achievement of our goals.

10. If I am requested for a support letter, petition signature or media statement as a representative of the HSC Board of Directors, I will get approval from the Executive Committee before taking action.

If I do not fulfill these commitments to the consortium, I will expect the Board president to contact me to discuss my responsibilities.

In turn, the consortium is responsible to me in a number of ways:

1. The consortium will help me perform my duties by keeping me informed about issues related to preventing and ending homelessness.
2. Board members and staff will respond in a straightforward fashion to questions that I feel are necessary to carry out responsibilities to the consortium.
3. If the consortium does not fulfill its commitments to me, I can call on the Board president and staff to discuss the consortium's responsibilities to me.

Signed,

Board Member Printed Name

Board Member Signature

Date