



Homeless Services Consortium Nominating and Governance Committee
Tuesday April 19th, 2022 from 2:30-4PM
Meeting held Virtually on Zoom
Meeting ID: 829 5609 0984
Passcode: 994032

1. Introductions and icebreaker

Discussion Topics

- 2. Review new agenda template (see below) with roadmap and list of interested members**
- 3. Where should committee documents live (other than Minutes/Agenda on HSC website)?**
- 4. Identify upcoming facilitators**
- 5. Outcome of Board meeting re: Conflict of Interest Policy / current status of this item**
- 6. Review status of Board training efforts (see attached sheet)**
- 7. Review Bylaws (as time allows)**

Action Items and Proposals – n/a

Next meeting

Annual Roadmap:

Month	Key Tasks	Facilitator
January	Review goals for year; establish plan for facilitation if needed	
February		
March	Review of BOD Code of Conduct / Bylaws (alternating years); other projects as indicated	
April		
May		
June	Review election process and tasks; review and update job descriptions	
July	Review BOD positions that will be opening; develop BOD candidate questions	
August	Announce open positions and communicate election process and timeline to HSC membership; plan November training for new members	
September	Send official call for nominations (nominations due September 31 st); distribute candidate questions to nominees; plan November training for new members	
October	Ensure candidate answers are disseminated to membership; identify eligible voters; create the ballot and facilitate its use	
November	Conduct new board member training (1 NomGov member plus CoC Coordinator)	
December	Debrief election and orientation processes; continue work on Code of Conduct / Bylaws as needed	

Current Nominating and Governance Committee “mailing list”:

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