



HSC Nominating and Governance Committee

Tuesday, September 9, 2025 from 2:30pm – 4:00pm

Meeting held virtually on Zoom

Meeting ID: 892 7665 6024

Passcode: 551375

September 2025 Meeting Minutes

Quick recap

The group reviewed several proposed bylaws changes and updates to the rolling nomination form for Board vacancies. They discussed strategies for expanding Board participation and increasing community engagement through outreach to various organizations and individuals. The team also addressed Board election timelines and tasks.

Next steps

- Kim: Present 5 proposed Bylaws changes at the September membership meeting
- Kim: Send candidate questions to all board members after the meeting
- Torrie: Add any new election candidates to the election slate document
- All Members: Reach out to assigned groups/individuals to solicit nominations

Summary

Board Bylaws and Training Updates

The group discussed several bylaws changes that will be presented at next week's membership meeting, including updates to the VDCC description and language updates, midterm officer vacancies, and Board resignation and termination policies. They reviewed changes to the rolling nomination form, which now requires all questions to be answered, includes an updated position description, and has been updated to match the election email format and committee descriptions on the HSC website. The group also discussed creating interactive training materials for new board members, with Takisha suggesting the use of avatars and interactive videos to make the onboarding process more engaging.

Board Elections and Bylaws Review

The group discussed the upcoming board elections and bylaws review scheduled for September and October. The team reviewed the election timeline, including plans to send reminder emails to the HSC listserv and a nomination deadline of October 6th. They discussed tracking board member terms and attendance, with Torrie maintaining a spreadsheet of board members' terms since 2017 and attendance records since 2019. Chara suggested keeping in touch with former board members who left due to job changes, as they might be interested in running again when their circumstances change. The group discussed strategies for expanding board participation and increasing community engagement. They explored reaching out to various organizations, local law enforcement, and tribal authorities, to identify potential new board candidates. Torrie highlighted the need for better coordination with organizations serving people with disabilities and domestic violence providers. The team also discussed the potential benefits of committee participation before board membership to help new members understand the consortium's work better.



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Midterm Board Seat Eligibility Changes

Kim proposed changes to the bylaws to address midterm changes in status for at-large and homeless service agency seats, focusing on ensuring eligibility requirements are met at the time of appointment. She suggested maintaining individuals in their seats if their status changes but no suitable vacancies exist, while allowing a transfer to an at-large seat if available. Chara and Torrie discussed the impact of recusals on quorum, noting that with the current board size, such issues are unlikely to affect voting ability. The group discussed simplifying a complex explanation about board member seat changes and affiliation requirements. Chara offered to condense the explanation into two sentences, while Kim agreed to wait for a shorter version before including it in the next bylaws update. Takisha provided a shorter AI-generated version of the text, which Kim and the others reviewed. The group acknowledged the importance of keeping explanations concise to maintain reader engagement.

Board Nomination Process Improvements

The group discussed adding a reference to their rolling nomination form for board vacancies, with Torrie suggesting placing a link on the HSC website. They debated whether to provide more specific guidance, with Kim proposing to create clearer instructions while maintaining flexibility. The group also discussed the need for more detailed procedures for midterm board vacancies, considering factors like candidate eligibility and the need for a broader search if nominations are not received in a timely manner.