



Homeless Services Consortium and Youth Action Board of Dane County Request for Proposals Continuum of Care funded Youth Homelessness Demonstration Program May 9, 2022

I. Background

In September 2021, the Madison/Dane County Continuum of Care (CoC) was selected by HUD as a YHDP community. This comes with a total funding allocation of \$2,492,491 for two years, funds will then be renewed annually. The community has allocated \$199,200 to hire staff and compensate youth during the planning process. The remainder of funds (\$1,196,445 annually) are available to operate programs as determined in the Community's Coordinated Plan (CCP).

II. Definition and Key Terms

Coordinated Entry (CE) - A process developed to ensure that all people experiencing a housing crisis have fair and equal access to housing services and assistance. Through Coordinated Entry, households in need of assistance are quickly identified, assessed for, referred and connected to housing and assistance based on their strengths and needs. [Dane County Homeless Services Consortium](#)

Diversions - A strategy that prevents homelessness for people seeking shelter by helping them identify immediate alternate housing arrangements and, if necessary, connecting them with services and financial assistance to help them return to permanent housing. [National Alliance to End Homelessness](#)

Homeless - Category 1 - Literally Homeless - Youth who are in shelter, transitional housing, hotels or motels paid for by the government or charitable organizations (sheltered); are sleeping on the streets, in parks, or other places not meant for human habitation (unsheltered); OR exiting an institution where they have stayed for 90 days or less and resided in a sheltered or unsheltered situation before entering the institution. [Department of Housing and Urban Development](#)

Homeless - Category 2 - Imminently at Risk of Homelessness - Youth who will imminently lose their primary nighttime residence, provided that:

- Residence will be lost within 14 days of the date of application for homeless assistance
 - No subsequent residence has been identified; and
 - The youth lacks the resources or support networks needed to obtain other permanent housing
- [Department of Housing and Urban Development](#)

Homeless - Category 4 - Fleeing or Attempting to Flee Domestic Violence, Sexual Assault, Dating Violence, Stalking or Human Trafficking - Youth who are fleeing or attempting to flee their housing or place they are staying because of domestic violence, dating violence, sexual assault, stalking or human trafficking. Additionally, the youth must have no safe, alternative housing, resource or support networks to maintain or obtain permanent housing. [Department of Housing and Urban Development](#)

Housing First - A model of assistance that prioritizes rapid placement and stabilization in permanent housing that does not have service participation requirements or preconditions (such as sobriety or a minimum income threshold). [FY19-FY20 YHDP NOFO](#)

Joint Transitional Housing and Permanent Housing - Rapid Rehousing Component Project (Joint TH-RRH) - The Joint TH and RRH component project combines two existing program components - transitional housing and rapid rehousing- in a single project. Agencies must be able to provide both components to all program participants. [Department of Housing and Urban Development](#)

Positive Youth Development (PYD)- Defined by the Federal Interagency Working Group on Youth Programs as an intentional, pro-social approach that engages youth in a manner that is productive and constructive; recognizes, utilizes and enhances youths' strengths; and promotes positive outcomes for young people by providing opportunities, fostering positive relationships and furnishing the support needed to build on their leadership strengths. PYD programs are generally focused on the following six youth outcomes: Confidence; Character; Connection; Competence; Caring; and Contribution. [FY19-FY20 YHDP NOFO Appendix A](#) For additional information, see the page entitled "Positive Youth Development: at <https://youth.gov/youth-topics/positive-youth-development>.

Trauma-Informed Care (TIC) - An approach that recognizes the widespread impact of trauma and understands potential paths for recovery, recognizes the signs and symptoms of trauma in clients, families, staff and others involved with the system, responds by fully integrating knowledge about trauma into policies, procedures and practices and seeks to actively resist re-traumatization. TIC models generally focus on the following: Safety; Trustworthiness and Transparency; Peer Support; Collaboration and Mutuality; Empowerment; Voice and Choice; and Cultural, Historical, and Gender Issues. [FY19-FY20 YHDP NOFO](#)

Youth Action Board (YAB) - The YAB is composed of youth and young adults aged 24 and younger who are currently or formerly experiencing homelessness. They are integral to development and implementation of programming serving youth and young adults.

III. Eligible Applicants

In order to submit a proposal in response to this request, applicants must be an eligible 501c3 organization, State or Local government, instrumentality of State and Local government, Indian Tribes and Tribal Designated Housing Entities and meet the thresholds listed on pages 5 and 6 of the YHDP application. This includes a match to the total grant funding of no less than 25% in case or in-kind resources. **Note that there is a 2-year initial grant term for projects, and match commitments are required for the full 2 years.**

IV. Eligible Activities

The HSC and YAB are seeking organizations to administer several different projects as outlined in the CoC Program Interim Rule ([24 CFR Part 578](#)) as part of a broader effort to prevent and end youth homelessness. This RFP is for housing and supportive services projects that serve youth and young adults experiencing

homelessness who meet HUD Categories 1, 2, and 4 of the homeless definition (see above for definitions). The following projects have been approved for funding under this demonstration program:

- **System Navigation** (\$200,000) - This project will provide intensive support to young people at-risk of or currently experiencing homelessness. The staff for this project will walk alongside and support youth from initial contact with the system through location of permanent housing and connection to ongoing support services. Services for this program could include:
 - Transportation
 - Peer Mentors that are paired with Navigators to work as a team
 - Intensive case management support to help the young person connect with services, community support and help with housing plans
- **Joint Transitional Housing - Rapid Rehousing** (\$946,646)- This project type offers the most flexibility to meet the needs of young people in our community experiencing homelessness, as it offers both transitional housing and rapid rehousing options. The budget for this project *could* include leasing buildings, rental assistance for people living in apartments, and up to 4 years of assistance per household. The model has the flexibility to offer older teens a transitional housing option when family reunification isn't a safe choice and an apartment option after turning 18. Depending on services needed, about 30-50 young people could be served each year with this amount of funding.

V. Evaluation Process

Process for Selection and Award of Applicants

All complete applications that are submitted on time, will be reviewed by members of the YAB and the HSC Board of Directors who will comprise the YHDP Project Review Team. Applications will be reviewed and scored using the tool provided following the application. Applicants will have an interview scheduled with YHDP Project Review Team to gain additional insight into the agency's ability to successfully develop and implement the project.

The final evaluation and decision will not be based solely on a number scoring rubric. The YHDP Project Review Team will ensure selected projects collectively can provide housing and services in Dane County. The YHDP Project Review Team will create a funding recommendation that will be approved by both the Youth Action Board and the Homeless Services Consortium Board of Directors. The meeting date and time of the HSC Board meeting will be shared with applicants once scheduled.

It is critical for applicants to understand that selected YHDP projects funded under this RFP will be required to collaborate with the Youth Action Board and other funded partners to finalize the project design and create a plan for implementation.

Selected projects will be required to submit an application in e-SNAPS ahead of a July 1, 2022 deadline. Further instructions and technical assistance will be provided to applicants. New project start dates are dependent on HUD, but are anticipated to start in the fall of 2022.

Timeline

Week of May 2, 2022	RFP Distributed
May 19, 2022 9-11AM	Mandatory Training for Applicants

May 27, 2022, Noon	Applications Due
May 30-June 3, 2022	Youth Action Board & Continuum of Care Board review applications
Week of June 6, 2022	Interviews with applicants & final selection of recipients
June 13 -30, 2022	Notify selected applicants & submit applications in e-snaps
October 1, 2022	Projects begin operation

VI. Instructions

Certification: By submitting this application electronically, you certify that you are authorized to submit this application and that the information provided is accurate.

Application Submission

1. Please complete the YHDP application in Word.
2. For each project, address an email to hsc@cityofmadison.com and attach the YHDP application and all required attachments (listed in application). Please be sure to name all documents clearly.
3. Your email message and required attachments must be received by **Friday, May 27, 2022 at Noon**. Late applications will not be considered. Incomplete applications received on Friday, May 27, 2022 will not be considered.
4. On submission, applications will be reviewed to ensure they are complete and meet the threshold requirements.
5. Projects will be scored and ranked using the scoring criteria set forth in the application.

For questions on completing this application, please contact Torrie Kopp Mueller, Continuum of Care Coordinator at tkoppmueller@cityofmadison.com.



YHDP Project Application

Application Instructions

Completed applications should be submitted to hsc@cityofmadison.com by Noon on Friday, May 27, 2022.

Required Attachments

Termination & Grievance Policy

Agency Name	Briarpatch Youth Services
Project Name	Transitional Housing and Rapid Rehousing Service Capacity-“The Right Door”
Project Type	<input type="checkbox"/> System Navigation <input checked="" type="checkbox"/> Joint Transitional Housing - Rapid Rehousing

Project Contact Name	Gloria Reyes
Phone Number	(608) 245-2550 ext. 1212
Email	gloria.reyes@briarpatch.org

Threshold Criteria	
1. Does your organization commit to operationalizing the principles of the Coordinated Community Plan in their programming, including equity, Positive Youth Development, trauma-informed approaches, Housing First, family engagement youth choice, individualized and client-driven supports, and social and community integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2. Does your organization commit to supporting youth leadership	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

development, supporting youth participation in a youth action board, and involving youth in decision-making within the organization including participation on the Board of Directors or equivalent policymaking entity?	
3. Does the agency have an unqualified, independent financial audit completed within the past 18 months without findings or sufficient explanation with corrective action?	<input checked="" type="checkbox"/> _x_Yes <input type="checkbox"/> _No
4. Does the agency have a SAM.gov registration?	<input checked="" type="checkbox"/> _x_Yes <input type="checkbox"/> _No
5. Does the agency have an active Unique Entity ID (formerly DUNS Number)?	<input checked="" type="checkbox"/> _x_Yes <input type="checkbox"/> _No
6. Does the agency have any delinquent federal debt?	<input type="checkbox"/> _Yes <input checked="" type="checkbox"/> _x_No
7. Is the agency under debarment or suspension from doing business with the Federal Government and/or on the Federal do not pay list?	<input type="checkbox"/> _Yes <input checked="" type="checkbox"/> _x_No
8. Does the agency currently enter data into the Homeless Management Information System (HMIS) or comparable database for Domestic Violence providers? a. If no, please explain how the agency plans on becoming an HMIS agency by the YHDP project implementation start date in the narrative below.	<input checked="" type="checkbox"/> _x_Yes <input type="checkbox"/> _No
9. Does the agency agree to participate in training required by the YAB for all YHDP-funded program staff?	<input checked="" type="checkbox"/> _x_Yes <input type="checkbox"/> _No
10. Does the agency commit to participating in system-wide continuous quality improvement activities?	<input checked="" type="checkbox"/> _x_Yes <input type="checkbox"/> _No
11. Does the agency incorporate youth-focused Housing First principles into the program design, including absence of barriers to entry and service participation requirements and provision of targeted, intensive support to ensure housing success?	<input checked="" type="checkbox"/> _x_Yes <input type="checkbox"/> _No
12. Does the agency agree to participate in the Coordinated Entry System and follow Coordinated Entry policies and procedures ?	<input checked="" type="checkbox"/> _x_Yes <input type="checkbox"/> _No
13. Does the agency agree to serve clients of all gender identities?	<input checked="" type="checkbox"/> _x_Yes <input type="checkbox"/> _No
14. Does the agency agree to follow the Dane CoC Written Standards and suggest changes to Standards that are not meeting the needs of youth?	<input checked="" type="checkbox"/> _x_Yes <input type="checkbox"/> _No

Threshold Criteria Narrative: If you answered “no” to any of the threshold questions, please provide further explanation here.

Briarpatch Youth Services does not have delinquent federal debt and are not in debarment or suspension from doing business with the Federal Government and/or on the Federal do not pay list?

Overarching Project Elements

1. All projects must operate using a Housing First approach. Describe how the Housing First approach will be applied to the proposed project.

The concept of housing first prioritizes providing housing first to people experiencing homelessness while offering supportive services while in the housing program. Providing housing will help them focus on pursuing their goals and improve their quality of life. Housing first is a concept that fills the basic need of housing and food while helping them find employment, financial literacy, and educational opportunities.

Housing First is the priority of “The Right Door”. This project will give youth and young adults the ability to select what their best option is for a housing solution. Initially, this project will start with Scattered transitional housing paired with rapid rehousing. This will allow youth and young adults to select and engage in the solution that feels most comfortable, accessible, and supportive of their needs.

This project will work within Coordinated Entry and HMIS to ensure that all available programs and resources are being offered to the young people that need housing support and to evaluate the success of the project. This project will support youth and young adults in need of housing by offering rental assistance, housing identification, and rent/move-in assistance. “The Right Door” will provide youth and young adults access to ongoing support services through their assigned case managers, who will remain constant.

The object of this project is to provide immediate safe and stable housing support for youth and young adults to enhance their ability to forge their own pathways to thrive within the community.

2. Agencies providing services with CoC funds shall be required to have a termination and grievance policy. Please attach a copy of the agency’s current policy.

Please see attached copy of Briarpatch termination and grievance policy

3. Why do you think young people experience homelessness?

Young people are experiencing homelessness as a direct result of a lack of support and resources in their times of crisis. Homelessness is impacting YYA due to a variety of factors, most of which are beyond their control. Lack of family resources, financial resources, and housing/employment opportunities compound the barriers that youth encounter as they work to establish themselves. Madison/Dane sees a complex need for its YYA due to harmful practices, systemic racism, and a general lack of resources to meet their needs. “The Right Door” will begin to impact and change that reality.

Youth homelessness is a generational issue. If your family experienced homelessness, you are more likely to face homelessness in your life. We need to focus on ending homelessness as a family unit. As we are developing strategies to end youth homelessness, we are stopping the cycle of homelessness.

4. Describe your agency’s experience in providing housing and services to Black, Indigenous, and People of Color (BIPOC) experiencing homelessness. If minimal experience, please provide your plan to serve this population.

As an agency, Briarpatch is currently engaged in the process of creating its next five-year strategic plan. As part of this plan and process, program services and evaluation are a key component to measuring the success that the agency is having to address racial equity and inclusion in our community. The Briarpatch staff and leaders are an integral part of this process and will be creating and developing strategies and activities to ensure that racial justice knowledge, skills and practices are incorporated into program performance objectives, such as job descriptions, work plans/goals and performance appraisals for staff. This process also includes the opportunity for feedback from clients, their families and our community stakeholders.

Briarpatch also has a management level Racial Equity and Social Justice Coordinator, who is charged with promoting racial equity at all levels of the agency, board, and volunteer base through trainings, policy recommendations, evaluations, and planning. Furthermore, the agency has a Diversity and Inclusiveness Committee that is charged with advising the CEO on diversity matters and making the agency a more welcoming environment for staff and clients. The program and agency are committed to hiring staff that reflect the diversity of our clients as best possible. Throughout all the agency's program designs, we strive to incorporate and respect the lived experiences of youth to provide equitable and affirming services.

Briarpatch's Diversity and Racial Equity Committee focuses on issues related to diversity, equity, and inclusion. Committee membership includes representatives from all levels of the organization (direct service staff, program supervisors, leadership team). The principles that guide the work of this committee are as follows:

Diversity and Inclusiveness Statement

Briarpatch Youth Services believes that respect for diversity is fundamental to a strong and healthy community. As an organization, we are committed to promoting diversity and inclusiveness through education, discussion, outreach, and community involvement. Internally, we are engaged in ongoing efforts to foster an inclusive atmosphere for clients, volunteers, and staff by expanding our collective cultural competency and social awareness. Externally, we work to form alliances with underserved and disconnected members of the community. The agency seeks diversity to ensure that our work is supported by a wide range of perspectives, expertise, opinions, and experiences.

Our Diversity and Inclusiveness Committee collaborates with the agency's Professional Development Committee to plan and present training events for agency staff regarding equity and inclusion related topics. Most recently, our Diversity and Inclusiveness Committee sponsored a series of activities at Briarpatch during Black History Month.

Our hiring practices include guidance for program supervisors to increase the diversity on their teams whenever possible. Agency policy asks that every hiring/interview team include a member of the Diversity and Inclusiveness Committee whenever possible.

The youth we serve in our shelter and Briarpatch

Briarpatch has committed to partner with organizations on the YHDP that our led by BIPOC and LGBTQ + people with lived experience with strong connections with youth and young adults experiencing homelessness.

5. Recent data shows that in Dane County, Black youth on average spend 160 days experiencing

homelessness while White youth spend 51 days. How will you help black youth move into housing as quickly as their white peers? Please include any advocacy or policy work your agency may be engaged with.

The length of time that Black youth and young adults are experiencing homelessness is a direct result of cultural trauma that has resulted from systemic and racist practices. Because of targeted and discriminatory judicial practices, Black parents are removed from homes when they are most needed by their children. The consequences of these practices are seen throughout generations, affecting education, emotional, and physical well-being. When these needs are not being met in the Black communities, as a result of over-incarceration, Black children are at a significantly increased risk of homelessness. Additionally, Black communities are impacted at significantly higher rates by social, economic, and environmental instability and crisis. This results in even further disparity in access to resources. This has also led to a significant mistrust of local and state agencies.

It is essential to work with the youth and young adults in the Black communities to support the authentic healing that is needed within families and communities and "Through the Briarpatch" will work to establish safe and secure relationships that support their needs, as they see them.

This will include:

- Preventative Services Outreach
- Mentorship
- Strong, safe, reliable case managers that youth and young adult selects

6. What current collaborations do you have? If awarded these funds, what collaborations will you pursue to ensure the program meets the needs of youth and young adults? (check references on this)

Our commitment to provide holistic services to our youth depending on their specific needs, we have developed partnerships over the past 50 years, we have developed long term relationships with community partners to help reach our goals. As part of our shelter certification, we have a shelter advisory committee that consist of partners from Madison Metropolitan School District, Dane County Human Services and community members.

We partner with all other area school districts throughout Dane County: Schools providing educational services and referrals for program services, including restorative justice services. Wisconsin Department of Children and Families/Dane County Human Services: Youth Justice Services intake & ongoing, Neighborhood Intervention Program, Child protective services, foster-care, State of Wisconsin Association of Homeless and Runaway Services.

The City of Madison Police Department (MPD) as well as Dane County Sheriff's Department and other law enforcement agencies within local communities: Law enforcement provides referrals to our shelter Briarpatch meets monthly with staff from organizations to coordinate services, share best practices, and develop strategies to address obstacles to service provision. Attendance at these meetings, and ongoing contact with the services providers, many noted in this section, ensures our staff maintain effective

working relationships with these agencies and groups in the Coalition and strengthens the continuum of services available to our youth. This continuum of care works collaboratively to collect data, coordinate service delivery, and to provide each other with technical assistance.

Briarpatch has also built a strong network of partnerships with other community organizations including RISE, Domestic Abuse Intervention Services, Rainbow Project, Project RESPECT, Joining Forces for Families, Porchlight, Tennant Resources Center, Journey Mental Health, and many others. The agency is also an active participant in the Dane County Continuum of Care (CoC) which allows us to better coordinate homeless services with other providers in the area.

As the YHDP lead agency, we have committed to ensuring collaboration throughout the YHDP process. We have formally developed a team of diverse organizations that will serve as contractors or subrecipients. We will be working with Urban Triage, The Road Home, Outreach, Peer Outreach, EOTO, Goodwill and other organizations that we collaborate with throughout Dane County.

Agency Experience & Capacity

1. Describe your agency's experience with federal funding. Please give an example of how you have used federal funds.

Briarpatch Youth Services is the lead agency on the YHDP planning grant process. We have experience working with HUD guidelines, technical assistance during this process.

Briarpatch has received Basic Center, Street Outreach, and Transitional Living Program grants from the federal Department of Health and Human Services and Emergency Solutions Grant Continuum of Care flow-through funding from the federal Department of Housing and Urban Development. The agency has been continuously operating a federally funded Basic Center Program (Youth Shelter and Runaway & Homeless Youth Program) since 1978, and a federally funded Street Outreach Program since 2000. These federal funds have been used for all aspects of program operations including salaries and benefits, trainings, equipment, travel, and client supplies to provide services to runaway, homeless, and at-risk youth. In addition, the agency uses the RHY-HMIS system for reporting on all of the aforementioned grants. Each year, the agency completes a "Single Audit" performed by Johnson Block and Associates, which is a more in-depth audit for agencies receiving more than \$750,000 in federal funding annually. Briarpatch Youth Services has reporting, billing, monitoring, and accounting procedures in place that comply with federal funding standards. The agency has established accounts, training, and familiarity with RHY-HMIS, grants.gov, grantsolutions.gov, SAM.gov, and other federal grant portals that are necessary to successfully administer federal fund.

2. How many people on your Board or in agency leadership identify as the following:

- **Lived Experience/currently experiencing homelessness**
- **LGBTQ+**
- **Parenting youth(currently age 24 or below and parenting)**
- **Disability**
- **BIPOC**

The Briarpatch Board of Directors are a very diverse group of professionals. Our board consist of 3 African American males, Hispanic young adult female with lived experience. The CEO identifies as a Hispanic female with lived experience. Our Homeless Shelter Manager is led by a Black female and our Runaway and Homeless Youth program is led by a Hispanic LGBTQ+ individual. Our middle management team is composed of over 50% BIPOC employees.

Data & Evaluation Experience

1. How will youth and young adults be involved in project evaluation?

Youth and young adults will be integrally involved in the project's development by leading the decision-making on locations and policies to promote access and remove barriers to housing YYA within the community. Their involvement in these processes will allow for the YYA as well as the coordinator and case-managers to create the evaluation metrics for the project. The YYA leading this charge and the YYA being served through the project will provide evaluative feedback which will be used to set goals for improvement. This will be regular and ongoing.

The involvement of youth and young adults in project evaluation will be ensured through the following:

- Youth & Young Adult Listening Sessions led by youth and young adults
- Youth Action Board members will be invited to sit on all leadership workgroups
- Youth and Young Adults will be employed in positions at all levels throughout each project
- Youth and Young Adults will be compensated for their engagement in the evaluation processes at all stages

Service Description

1. Provide a description that addresses the entire scope of the proposed project.

“The Right Door” will focus on Housing First approaches and will establish scattered-site transitional housing by maintaining property that will house youth for up to 6 months while they are receiving supportive services ranging from mentorship, education, job training, and mental/physical advocacy. The Rapid Re-Housing portion of the program will commit to paying 36 months of rent for youth and young adult to secure landlord support and engagement.

The model is to prepare youth and young adult for long term sustainability that will help them develop financial skills where youth commit to paying a portion of the rent and funds, while their funds will be held in a resource account for youth and will have access to it after the program.

2. Provide a description that addresses how the project will follow Positive Youth Development.

The Positive Youth Development indicators will be presented to youth collaborators for consideration as they participate in the design, implementation, and evaluative processes.

The scope of the right door includes the Positive Youth Development framework. Case managers will provide YYA with skill-building through providing soft-skill and life-skill modeling/activities. The project will also promote an enabling environment through the case manager/YYA relationship. This relationship will facilitate connections within the Older Adult Partners and communities, as well as within the YYA community with an emphasis on connections in spaces that are most relevant to the needs of the youth being served. Youth collaboration will design the norms, expectations, and engagement to ensure that the outcomes will show efficacy in promoting feelings of safety, connection, and accessibility.

The Positive Youth Development indicators will be presented to youth collaborators for consideration as they participate in the design, implementation, and evaluative processes.

3. Provide a description that addresses how the project will follow Trauma Informed Care.

Briarpatch incorporates this philosophy into services by focusing on four trauma-informed principles: 1) Trauma Awareness, 2) Emphasis on Safety, 3) Opportunities to Regain Control, and 4) Strength-based Approach. The agency's Professional Development Committee arranges for the provision of trauma related trainings for all staff and volunteers. These participatory trainings include discussions of specific strategies and techniques to use when working with youth and young adults, including: assuming that all youth and young adults are trauma survivors; working to identify and understand each their emotional triggers; and building supportive relationships with youth and young adults. As part of building trust and establishing supportive relationships with youth and young adults, staff and volunteers are taught to ask youth what they need to feel safe in the relationship and to provide youth with as many opportunities to make their own choices as possible.

When staff needs additional support or guidance for their most difficult cases, shelter supervisory staff and other agency staff with clinical counseling backgrounds are available to provide support. Emphasizing safety, Briarpatch has established safety protocols to address emotional and physical safety for both staff and clients. During counseling sessions, shelter staff encourages youth (and families when applicable) to identify opportunities to regain control of their lives by making safe and healthy choices that will promote their long-term well-being.

Briarpatch staff receive training on the principles of harm reduction and are taught intervention strategies that are consistent with this philosophy. Harm reduction strategies seek to reduce the negative consequences of unhealthy behaviors such as substance abuse by meeting clients "where they are at" to address both the consequences of their behavior and options for making healthier choices. When addressing alcohol/drug abuse, these strategies include: acknowledging the reality of alcohol/drug use; providing youth with education about alcohol/drug abuse; teaching youth how to identify alcohol/drug problems; and providing information about how to get help for these problems. By using these strategies, rather than a zero tolerance approach, shelter counselors are more likely to develop a trusting relationship with youth which is often the first step to getting youth off the streets and into a safe housing. As indicated previously, youth in need of treatment for substance abuse or dependence will be referred to a community-based agency that specializes in providing this service.

Case managers will meet with shelter clients at least daily immediately following intake. Depending on the service plan developed and need, case managers will then meet at least weekly. Upon discharge from the program, clients will receive follow-ups at 30 and 90 days.

Trauma-informed Care will be included throughout the implementation phase of this project. Each of the key principles will be incorporated into its design and will include the collaboration of impacted YYA in the process to ensure a meaningful and wide lens that encompasses the true needs of each young person. (Could expand on the Key Principles or the Implementation Domains here)

One of the essential requirements for the success of this project will be ongoing and regular training and professional development specific to trauma-informed care. Opportunities for these pieces of training will be exercised in staff-specific, YYA-led, and community spaces.

4. What do you think you will work with young people on?

Through the right door will work with young people on what they determine they need. The process will run from prevention and diversion to advocacy and connection, through to safe and stable housing. This will require working with Youth and young adults on the issues they are facing in their unique situations.

Case managers will need to provide support in self-advocacy, soft skills and life skills education, and connections to mental/physical/employment/education/housing resources. The case managers will also work with the young people on establishing long-lasting connections with other young people through mentorship programs.

5. How will you work to remove barriers such as landlord's unwillingness to accept CoC assistance or provide housing to people experiencing homelessness? If the program uses RRH units, additionally describe your landlord engagement to ensure there are RRH units available for people in your project.

It is critical to develop partnerships with landlords, tenant resource center and apartment association. Briarpatch along with our partners will meet regularly to with landlords to find ways to work together in ways that will benefit both entities.

It is important to highlight the issue and find stakeholders who are willing to be a part of the change needed. It is very costly and cumbersome for landlords to go through eviction processes. We will develop a certified training program for our young adults to teach them financial literacy, the risks of eviction, how to avoid eviction and follow rules to ensure long term stability.

The development of a checklist to advertise to landlords the benefits of participating in the project and conduct a survey landlord about financial and programmatic incentives to accept rapid rehousing programs. This will help in bring their voice to solutions and become partners in ending homelessness while also offering sign on bonuses to landlords for their participation.

6. Describe specific efforts to ensure BIPOC, LGBTQ+ and people with disabilities experiencing homelessness will be connected to housing of their choice and supported in housing after assistance has expired.

Briarpatch along with collaborative partners will conduct a racial equity analysis before developing the process and system to help guide our work while using the racial equity analysis tool throughout the process. This will allow us to identify any unintended consequences as we are making decisions and ensure that we are providing supportive services that are culturally responsive to the needs of BIPOC, LGBTQ+ and people with disabilities who are experiencing homelessness. During the intake and case management process, we will identify their specific needs and provide direction on how to meet those needs in a culturally responsive way.

7. Describe the plan to coordinate and integrate with other mainstream health, social services, and employment programs for which program participants may be eligible.

Briarpatch has developed strong collaborations with area nonprofit organizations, state city and county partners to meet health and social service needs. We have also developed partnership with Department of Workforce Development in participating in job fairs and employment programs. We will use these partnerships to expand services and opportunities for this program as it supports youth and young adults.

8. If an access point for Coordinated Entry, how will you handle an influx of young people seeking access to services?

We will fully engage in the development of a coordinated entry process to encompass the 14-24 years old

and address different ways to prioritize this marginalized groups to manage. The intention of impacting change to the current coordinated entry process will lead to a stronger support network in the community so as the influx occurs we have developed partners and community relationships to support that volume.

Staffing

1. How do you supervise your staff?

Currently the YHDP project coordinators are supervised by the CEO, however during the implementation phase of the YHDP, supervision will be provided by the Program Director.

2. Describe training provided to staff for this program. Specifically, include how staff are trained on serving: people with disabilities (mental & physical), LGBTQ+ and parenting youth.

Briarpatch Teens Like Us program will provide LGBTQ 101 training to all staff and partners. Urban Triage will provide training on anti-racism while also participate in training on the history of housing segregation, human trafficking, and sexual and domestic violence. We will work closely with Goodwill industries to provide staff and partners with training on youth and young adults with disabilities.

Implementation

Please indicate the number of days from the grant start date that each of the following milestones will occur if this project is selected for an award. Projected grant start date will be October 1, 2022.

Project Milestone	Days from grant start date
Begin hiring staff or expending funds	October 1, 2022
Begin program participant enrollment	December 1, 2022
Program participants occupy leased or rental assistance units or structure(s), or supportive services begin	January, 1, 2023
Leased or rental assistance units or structure, and supportive services near 100% capacity	March 1, 2023

Budget

Selected projects will be required to complete a more detailed budget for HUD.

Operation costs can include: maintenance/repair, property taxes & insurance, replacement reserve, building security, electricity, gas, and water, furniture, equipment (lease/buy)

Supportive Services costs can include: assessment of service needs, assistance with moving costs, case management, child care, education services, employment assistance, food, housing/counseling services, legal services, life skills, mental health services, outpatient health services, substance use treatment services, transportation, utility deposits, operating costs

See [24 CFR Part 578, Subpart D](#) for more detail on Program Components and Eligible Costs.

System Navigation - Estimated Program Budget

Project Activities	Annual Assistance Requested
Supportive Services	\$62,420
Operations	\$28,580
HMIS	
<i>Subtotal</i>	\$91,000
Administration (not to exceed 10% of subtotal)	\$9,000
Annual Total	\$100,000
2 Year Total	\$200,000

Joint Transitional Housing - Rapid Rehousing - Estimated Program Budget

Project Activities	Annual Assistance Requested
Leasing	\$100,00
Rental Assistance	\$150,000
Supportive Services	\$168,491
Operations	\$4,303
HMIS*	\$7500 (annually)
<i>Subtotal</i>	\$430,294
Administration (not to exceed 10% of subtotal)	\$43,029
Annual Total	\$473,323
2 Year Total	\$946,646

*The addition of YHDP funds into the community requires additional work and support from Institute for Community Alliances (ICA) to operate HMIS. The \$7500 annual fee must be incorporated into the budget.

Match summary

Provide a clear description of how the project will leverage cash or in-kind resources to meet the required 25% match. Note that there is a 2-year initial grant term for projects, and match commitments are required for the full two years.

Cash or In-kind	Source	Contributor	Value of Commitment
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In-Kind	Briarpatch Youth Services	BYS	\$71,666/year
In-Kind	Partner Agencies	Partner Agencies	\$ 71,666/year
Total Value of Cash Commitments			
Total Value of In-Kind Commitments		\$143,332	
Total Value of All Commitments		\$143,332	