Nominating & Governance Committee: Minutes

November 1, 2018

3:00-4:30 PM

The Road Home, 890 W. Wingra Dr.

Attendees: Torrie Kopp Mueller, Maggie Carden, Kristin Rucinski, John Brown

Agenda

1. Election Review
	1. HSC Chair and Vice Chair
	2. Board of Directors
	3. Review election By-laws
	4. Develop questions for nominees
	5. Assign tasks for election

Reviewed nominees for each of the seats.

Nominations will be accepted from the floor for all seats.

Torrie will include spaces on the ballot for nominations from the floor.

Decided to use same questions as last year and also have Chair and Vice Chair nominees complete the questions. Torrie will e-mail them out and include an option to answer them over the phone or in person. Answers are due on November 26th at Noon.

Nominees will have two minutes to speak at the HSC meeting. If unable to attend or doesn’t want to speak, someone will read their bio.

Electronic ballots will be sent out after the December 4th meeting to eligible voters who didn’t attend.

Maggie will work with Torrie to count the ballots.

1. Next meeting and set agenda

In 2019, will start meeting again to review the by-laws.

Other items to consider:

 Executive Committee of Board providing formal evaluation to CoC Coordinator

 Develop a Board matrix