

# Getting started with the Division of Vocational Rehabilitation (DVR)

## Referral

- Complete referral one of four ways:
  - Online (See web address below)
  - Mail
  - Fax
  - Drop off at a DVR office

## Orientation

- A meeting to get information about DVR from DVR staff:
  - In person, either in a group or one-on-one with a counselor
  - By telephone
  - Complete releases of information
  - Review and sign application

## Application

- Signed application
- Signed releases of information or medical records
- Guardianship papers (if applicable)

## Intake

- Stout Vocational Rehabilitation Institute (SVRI) will contact you via telephone
- Answer questions regarding disability, employment and other information
- 30-60 minutes
- They will collect your medical, school, psychological and other records to document your disability
- You can request an intake with DVR staff instead of SVRI

## Eligibility

- DVR will review all information and contact you as soon as possible with the eligibility decision, but no later than 60 days from your application date

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STATE OF WISCONSIN  
 **DWD**  
Department of Workforce Development  
Vocational Rehabilitation

**FIRST STEP - Visit:**

<https://dwd.wisconsin.gov/dvr/referral/>