



Point in Time (PIT) Committee Minutes

Monday, January 4, 2020 1:00 pm- 2:00 pm

Zoom

1. Attendees

- a. Sarah Lim, Torrie Kopp Mueller, Maggie Carden, Irene Schaible, Jesse Dirkman, Robin Sereno, Molly Finnegan, Annie Kraus, Brenda Konkel, Ben Jackson, Dr. Valerie Henderson, Quasia Thomas, Skyler Van De Weerd, Marjorie Lewis, Matt Julian, Michael Moody, YingJi Chuang, Adayta Axelson, Sarah Anderson, Tyler Schueffner

2. Agenda items

a. **Discuss and approve the PIT unsheltered count methodology (whether full count or partial count will be used)**

- i. Reviewed survey form used last year
- ii. Last meeting discussed using shorter survey, observation only or full survey
- iii. Current outreach workers invited to this meeting as they are going out, at least weekly, to the sites, if they are already talking with people and doing VI-SPDATs they already have most of this information
- iv. Proposal: do the full survey, outreach teams know most of the people, some may need to do the full survey, outreach goes out in the mornings, but instead go in the evenings after day shelter closes, write down names of people there and can get info in HMIS, if someone new is found then do the full survey with them, will also visit smaller sites that Wednesday teams don't visit, there are outreach teams that go out
- v. If observation only must be done during the night
- vi. Full or partial survey can be done anytime during the day
- vii. Is there increased risk to going out to count, Wednesday teams are already hitting major encampments so there is no increased risk, Ben & Will typically go to remote campsites and would go out to them for PIT
- viii. Smaller sites: Olin, Detox, Super Walmart Parking lot, out by East Towne, around Nakoosa Walmart, Sycamore near railroad tracks, parking around Beacon
- ix. Downtown: Sankofa & Catalyst should be able to cover that area, can possibly cover Campus area too
- x. **Action Item:** Sarah will send email to police and park rangers to find out people they know of who are experiencing unsheltered homelessness
- xi. Might want to wait until after shelters stop taking people and everyone starts settling down to sleep, as some people can move around

1. Was thinking to do the count around 6 or 7 because people will be coming back from day shelters at that time, is this too early? Might be too early because businesses are open, maybe groups go based on what works best for them, But should have common time in case people are moving around,
 - xii. **Decision:** Full count, starting at 8:30 PM, Only outreach teams will go out, downtown team can go out later (they have traditionally done this)
- b. Discuss and approve the data collection method (use of Google Form or other apps available for PIT)**
- i. Google form, enter information into form rather than doing the paper form, would need to have Internet access
 - ii. Reviewed a generic survey
 - iii. What do people think?
 1. Quick results
 2. Only show questions that you need to answer
 3. May make sense to leave it up to each team
 4. Could possibly slow the process down so paper copies should be available
 5. Other communities do bring paper copies along as a back up, some communities do a hybrid, but enter them all into google forms
 - iv. **Decision:** We will use the Google form for this count. We will get volunteers to do data entry into Google form, if needed.

If you need meeting materials in another format, please contact the Committee co-chairs:

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