



## Homeless Services Consortium Board of Directors Meeting Minutes

August 17, 2018 – 11:00AM – 1:00PM

30 W. Mifflin St 10<sup>th</sup> Floor, Madison, WI

### Call to Order and Welcome at 11:10

**Members Present:** Robin Sereno, Jani Koester, Torrie Kopp Mueller, Takisha Jordan, Matt Julian, Ann Catlett, Maggie Carden, Melissa Mennig, Wanda Smith, Heidi Wegleitner, Brenda Konkel, Kathy Kamp, Conner Wild

**Absent:** David Dexheimer

#### 1. Introductions

2. **Approval of Minutes from 7/20/2018** – Motion to approve with the amend June minutes were reviewed and that Wild was absent (was not listed in minutes). All vote in favor; wild abstains

3. **CoC Competition: Performance Spreadsheet Review** – Kopp-Mueller began with an overview

- a. Kopp-Mueller noted that TRC had not started a program during the timeline, so data entered may come in abnormal since the data is from another program. Also of note, LSS has a similar program that they used for data, but is a completely new program. The Road Home had a change as well on their successful exits, should be 100%, not 50%; there was data error. CAC had a lot of discrepancies in their data. The data sent to CoC Coordinator was from 2 different reporting periods; Kopp-Mueller has the accurate data and will have to redo theirs this afternoon.
  - i. Wegleitner asks how does data get entered and when are inaccuracies noticed. Kopp-Mueller stated data errors can happen at multiple points of the collection and inputting. Per CAC, she will have their new reports updated later this afternoon.

- ii. Konkel identified some data issues, for instance TRC had points for spending all their money, but they have not had started the program yet. Additionally for the TRC, they had a few people in the program in the beginning but now have 20+.
  - iii. Clarified that Successful exits is for the period 10/1/16 – 9/30/17. The returns to homeless is for folks that exited a program between 10/1/15 – 9/30/16 and returned to shelter any day after they exited to the time of running the report (Aug 2018).
- b. CoC coordinator, Kopp-Mueller, requests if the board has questions to answer, please let Kopp-Mueller as soon as possible. She will send the questions to the agencies periodically as she gets them for the Q&A session on Monday. Some questions included:
  - i. Nakoosa Trail and Porchlight has some unspent monies?
  - ii. CAC has 75% returning to homelessness? What causes this? It is noted it's a small data set. Exits can also be considered one family (for instance 3 could be 1 family, or a minor youth or partner). Can they clarify these numbers?
  - iii. Reports does show SSI/SSDI columns could be inflated (some folks counted as SSI, some as SSDI, some as both). This was in regards to not taking points away from agencies that did not increase participants income.
  - iv. Can we have more description form the folks with Utilization rates in the 0 point range – there may be some data error but we can ask for clarification
  - v. LSS, tell us how the comparative program and the new program differ as they have half of exits listed as successful.
- c. Mennig stated in the future we review columns earlier; it was on the prior agenda but was missed. Kopp-Mueller suggests we have agencies complete months prior, and we can add new/updated agencies. For instance, review with the board in January, provide to the agencies and we can review. Additional future items were discussed.
  - i. Konkel reports there is a quarterly report. Carden suggests if there is a way to combine.
  - ii. Smith would like us to make sure we have numbers that show the best production because data can be skewed for grants. Wegleitner feels the data leads to the narrative at the Q&A, that will provide us more in-depth look at programs.
  - iii. Konkel wants to know if we can consolidate agencies in the data – Carden will having a smaller number of agencies providing bigger projects. Will this effect funding decisions in the future (i.e. cut one small program, or cut a large program that shares the cut over) and/or other new smaller agencies competing?
  - iv. Smith, how do we expand these programs – small number vs waitlist – how do we petition HUD for more funding? Wegleitner – some programs are funded with outside sources. Mennig stated HUD at Conferences says we need to be more cost effective or look for outside agencies.
- d. Konkel asks if we can get a better gaps analysis, so we are more prepared for the special project funding issues as they arise. Wild feels we can court agencies in advance to see if agencies are open with a better gaps analysis. Of note, Youth grant, DV grant, and Rapid Re-housing were examples where we left some money on the table recently – our community partners have not come to the table as needed, even with courting.
  - i. Kamp shared it can be intimidating to break into this type of funding. Catlett asks how can we better support agencies that want to?

- ii. Kopp-Mueller was going to apply as the city doing the collaborative application and then do an RFP for this time. This will allow the program having some guidance.

#### 4. Approval of Prevention Section of Written Standards

- a. Wegleitner expresses the challenges with progressive engagement, and individualized amounts, fitting into an actual eviction time frame. People are in court on a Tuesday for an hour or 2, and that's their opportunity to move forward. It's difficult what to stipulate to with a short time period. Konkell stated that the difficult part is paperwork via EHH to determine appropriate allotments. If they could get folks in earlier prior to court dates, this would be helpful.
  - i. Further discussion on how Legal Action and TRC interact on court dates.
- b. 4c. should note that "agencies" will use progressive engagement, not "households."
- c. Motion to approve Prevention Section updates of the written standards, with the change in 4c by Wegleitner, Julian seconds. Koester calls a vote - all approve, none opposed, none abstain.

#### 5. HSE Committee Updates

- a. Plan to End Homelessness – Jordan – has been to 1 of the 2 meetings. Committee has not yet set regular meeting times/locations.
- b. Core Committee – Mennig, Julian, Konkell – working on the NOFA questions. Will be looking at the Race statistics. Emerging issues identified as housing lists and how do we serve doubled up, hotel, and those low on the list
  - i. Jordan asks about the board's interest in serving the doubled up via HUD
    - 1. How do we decide most vulnerable vs doubled up and those in shelter/street, as some doubled-up may be more vulnerable?
    - 2. If we become a 'high performing community' we can serve category 3 (doubled up fall in this category).
    - 3. Konkell suggests utilizing the legislative committee to be more proactive with our congress representatives.
- c. Legislative committee – Wegleitner, Koester, Konkell – sent letter to Ron Johnson; main focus is on Youth summit currently. Letters also sent to City and County regarding Budget issues.
- d. Funders – Koester – has been pulling together where money comes from and how it is used in homeless services. It was difficult to look at funding and figure out what category the spent dollars should be put in; currently finalizing and will hope to show to the board in the near future. Wegleitner states it would be useful to have prior to the budget.
- e. Youth Committee – Sereno – 3<sup>rd</sup> Monday of the month 1-2:30 at FUMC – drafted a letter for stakeholders for committee members to have dialogue/discussion around HUD NOFA to build capacity around youth homelessness. Next meeting is next Monday. Putting together an advisory board. They are looking at the HUD special projects funding that were approved this year to see if we can possibly get in next year.
- f. Nominating committee – Wild – discussed membership structure, how to handle upcoming leave of HSC chair, By-laws to be reviewed by the end of the year. December will be board elections. E-voting is a continued discussion.

- g. Shelter Committee – Kopp-Mueller – shelters possibly feeling overwhelmed; Grace had a death recently. TSA has seen an uptick of drug use and overdoses. TSA has had to turn families away and some single women have been. Question presented if shelter staff are all trained in Narcan – question can be relayed to Carly to discuss at Shelter committee.

**6. Youth Summit Update**

- a. Koester, there are 14 spots left, if you want to come, sign up now. 80 total spots. Motion to close

Motion to adjourn at 1:01PM by Wegleitner, Julian seconds.