



Homeless Services Consortium Nominating and Governance Committee
Tuesday August 17, 2021 from 2:30-4PM
Meeting held Virtually on Zoom
Meeting ID: 987 9758 3796
Passcode: 415840

1. Introductions and icebreaker

Discussion Topics

2. Committee Leadership

- a. Liz unable to participate next 2-3 months due to maternity leave
- b. Temporary or longer-term facilitator/co-chair desired

3. Survey Responses

- a. Review survey responses re: organizations to get involved with HSC
- b. Plan for follow-up:
 - i. Prioritize those that respondents indicated they would be interested in seeing serve on the board?
 - ii. Will we attempt to contact all organizations suggested?
 - iii. Can someone create a form email that can be sent?

4. Candidate Questions

- a. Review (and hopefully finalize) the questions that are sent to BOD candidates

5. Upcoming Work for NomGov Committee

- a. Facilitate elections
 - i. Send Code of Conduct and Job Descriptions out to membership after we know the results of the Board's review of the Code of Conduct
 - ii. Receive nominations following official call for nominations
 - iii. Check with candidates nominated by others to see if they accept the nomination
 - iv. Send questions to candidates for them to answer
 - v. Finalize slate of candidates at the end of September (suggested deadline for nominations Thursday 9/30 or Friday 10/1)
 - vi. Send candidate list and question responses to membership (suggested by Friday 10/8)
 - vii. Determine list of eligible voters

- viii. Set up and send ballot (suggested window for voting Tuesday 10/19 at Membership meeting through Thursday 10/21)
- ix. Results announced Friday 10/22
- b. Continue Code of Conduct work
 - i. Conflict of Interest Policy
 - ii. Other sections if Code of Conduct is not approved by Board and is sent back for edits
- c. Job Descriptions
 - i. Review and make edits
 - ii. Matt and Maggie have done some of this – need to finalize at some point
- d. Planning a training for new Board Members?
- e. Thinking about the Board Executive Committee election process – suggesting a new procedure to the Board?

Action Items and Proposals

Proposal from agenda item 4a: Approve the list of questions to be sent to Board of Directors candidates

Next meeting scheduled for Tuesday, September 21, 2020 from 2:30-4:00PM