

## Core Committee Meeting Minutes

December 19<sup>th</sup>, 2019

Attending: Torrie Kopp Muller, Sarah Anderson, Sarah Lim, Kim Sutter, Shannon Ash, Katie Spaeth, Maggie Carden, Patrick Duffie, Justin Burton, Casey Yanta, Molly Wells, Melissa Mennig, Kayalyn Broy, Aleen Jacobson, Garrett Lee, Tara Barica, Matt Julian

1. Introductions and Ice Breaker
2. 2020 Core Committee Planning

Core Committee needs a new chair. Casey Becker is the current chair but is taking on a new role at the County's Housing Access and Affordability Division as the Division Administrator. Committee members were encouraged to consider serving as the chair, at least for first six months of the year, as Casey transitions to the new role. Casey will continue to serve as the chair until a new chair is identified. Casey reviewed the responsibilities of the chair, which are working with Torrie and develop the agenda based on the committee discussion and keeping track of the agenda items that were covered. Torrie helps with required items that Core Committee needs to cover.

The Committee reviewed the 2019 Core Committee work plan and discussed the items that need to be included in the 2020 work plan.

To include in 2020 work plan:

- More proactive work around criminalization of homelessness
- Discharge policy workgroup (April)
- Performance spreadsheet review and update (February and April)
- Written standards review process (January 2)
- Review of written standards – must be done annually.
- Review of the current PSH and RRH prioritization (4<sup>th</sup> quarter, October)
- System evaluation and projection tool/ Gaps analysis (February)
- Identify items to discuss with the public housing authorities—policies, procedures, processes. There will be ongoing conversations with CDA and DCHA with Mainstream and FUB vouchers. That would be a good place to start other related conversations, but those conversations need to be reported back. (January 2)
- Community plan review – the board will give some directions on what committees should focus on. Will wait for the direction.
- System evaluation and performance measures (May)
- (Review of the forms workgroup recommendations –not a scheduled agenda, via email to receive feedback)
- HUD equity analysis tool

- CE new data elements, effective April 1
- Dedicated Plus discussion outside of the NOFA process (earlier in the year)
- Review of the monitoring visit summary (earlier in the year)
- Evaluation of the prevention standards
- CE evaluation (February)
- Consistent training among agencies

Torrie will create a 2020 work plan with the items listed above and bring it the committee meeting 1/16.

### 3. Walk On Items (If Time Allows)

None

Next meeting – January 2<sup>nd</sup>

### Agenda

- Written standards review process
- Identify items to discuss with the public housing authorities—policies, procedures, processes