



Community Plan Oversight Committee Minutes

May 14, 2021 9:30-10:30 AM

Meeting ID: 953 4508 7644

Passcode: 578609

1-312-626-6799

Attendees: Torrie Kopp Mueller, Jani Koester, Kristin Rucinski, Lisa Hemauer, Allie Grant, Andrea Gaines, Sarah Anderson, Brenda Konkel

1. Update on Community Plan Summary – Review Spreadsheet

<https://docs.google.com/spreadsheets/d/1qjbAxQgwW0wZdbvWmBDqbRI7HqIsXIDnKoiqe8deTTY/edit?usp=sharing>

- Spreadsheet's purpose is to create summary of what has already been accomplished
- Torrie had asked HSC Committee Chairs, and other key people but no one filled it out. Torrie suggested that Community Plan Committee Members get on agenda of other committee's and get answers to report. Attendees filled in Community Plan Committee page. Follow up with other HSC Committees were assigned to the following attendees:
 - Jani - Education and Advocacy Committee
 - Lisa - Shelter Providers Committee
 - Torrie - Core Committee, Funders Committee, HSC Board
 - Allie - Committee to End Youth Homelessness

2. Update on funding request letter

- Letter still needs to be written to ask the City/County for money to fund a temporary position and planning process to create a new Community Plan to End Homelessness. It was noted that the Education and Advocacy Committee is also writing a letter, but multiple members stated the Community Plan Committee should write their own letter.

3. Update on Gaps Analysis

- The Funders Committee has been tasked with identifying service gaps in Dane County homeless services by the CoC and the County.
- As part of their Gaps Analysis, they are planning a survey for people who are currently accessing homeless services as well as people who are experiencing homelessness but are not seeking services. Jani asked the group to propose questions we think should be on the survey.
- Brenda stated MACH OneHealth is currently administering surveys to people experiencing homelessness (literal or doubled up). Their survey has 70 questions on a broad range of topics, they have enough money to complete 300 surveys, and the results will be shared with the HSC. People with lived experience are administering the

surveys and being paid \$10 per survey, and people who complete the survey are getting \$20 per survey. It was agreed that the Gaps Analysis should try not to duplicate questions from the MACH OneHealth survey, and suggested that maybe the MACH OneHealth survey could take the place of the Gaps Analysis survey. Brenda stated if they can continue getting funding, MACH OneHealth will continue administering this survey. Jani suggested that maybe the HSC should look into supporting MACH OneHealth so they can continue doing this survey.

4. Follow up needed with planning consultants

- Decided that we should follow up with individuals/agencies who we would potentially hire to help develop a new Community Plan to End Homelessness.
- Kristin will write an email saying we are still interested in their services and we are currently searching for funding.

5. Action Items

- Members will connect directly with other HSC Committees to get the Community Plan Summary filled out
 - Jani - Education and Advocacy Committee
 - Lisa - Shelter Providers Committee
 - Torrie - Core Committee, Funders Committee, HSC Board
 - Allie - Committee to End Youth Homelessness
- Brenda will write funding request letter
- Kristin will write email to planning consultants

Notes submitted by Allie Grant