**Community Plan Oversight Committee**

Minutes

November 27, 2018 3-4:30 PM

The Road Home

Attendees: Torrie Kopp Mueller, Sarah Lim, Linda Ketcham, Takisha Jordan, Brenda Konkel, Jani Koester, Emily Morris, Belinda Thomas, Jenna Schmitt

1. Complete Annual Plan Analysis
	1. Completed the analysis through Section 4.1
	2. Need to complete 4.2 and 4.3
2. Discuss change in Chair: Takisha Jordan will take over
	1. Takisha is unable to take over as Chair. Torrie needs someone to either become Chair of the committee or to take ownership of the document. Torrie is unable to lead a meeting and do work on the document at the same time. Brenda offered to Chair the next meeting and then make a decision from there.
3. Create priority list of items to work on in 2019; Did not get to this section

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| **1.1.1** | Conduct a focus group/survey of persons with lived experiences of homelessness to identify barriers to tenant services and recommend ways to improve access to these services. ***Continuum of Care Coordinator, Tenant Resource Center, Legal Action of Wisconsin*** |
| **1.2.1** | Conduct a focus group/survey of diverse people (race, age, gender, family/single, LGBT, etc.) with lived experience of homelessness to identify barriers to mental health and substance abuse services and recommend ways to improve access to these services ***Continuum of Care Coordinator, MACH OneHealth*** |
| **1.3.1** | Conduct a focus group/survey of diverse people (race, age, gender, family/single, LGBT, etc.) with lived experience of homelessness to identify barriers to finding affordable housing and jobs and recommend ways to improve access to these resources. ***Continuum of Care Coordinator*** |
| **2.1.1** | Map the current services and resources provided by faith-based and grassroots organizations. ***Continuum of Care Coordinator, Coordinated Entry Committee*** |
| **4.1.3** | Conduct an Annual Plan Analysis (APA) to review outcomes for people experiencing homelessness to make adjustments in the projected need for each objective in this plan and made recommendations for new objectives and strategies ***Data Committee*** |
| **4.2.8** | Prepare, annually update, and make public the Dane County Community Plan to Prevent and End Homelessness ***HSC Board of Directors*** |
| **4.3.2** | Encourage and fund providers, funders, and those with lived experiences of homelessness to regularly attend local, state, and national conferences ***Funders Committee, Education Committee*** |

1. Set a regular meeting schedule for 2019; Did not get to discuss this
2. Will meet on Thursday, December 6th to finish the plan analysis.