Core Committee Agenda

Thursday, February 1, 2024 1:00 pm – 2:30 pm

1.   Note-taker and Attendance (Co-Chair Karen Andro)
2.   Introductions and Announcements/Walk on items (5 min)
3.   HUD NOFO Funding Announcement – Torrie Kopp-Mueller (5 min)
4.   Coordinated Entry Release of Information Policy & ROI: Update - Torrie Kopp-Mueller (5 min)
5.   Reimagine Coordinated Entry: Update & feedback - Sarah Lim & Chara Taylor (15-20 min)
6.   Recording and Use of AI notetaking – Torrie Kopp-Mueller (10 min)
   - The HSC does not currently have a recording and use of AI notetaking policy. Other CoCs are working on policies related to AI. Should Core have a standard operation for until if and when a policy is developed for the HSC, which could take time to develop and implement.
7.   2024 Work Plan & group discussion - Kristina Dux (40-45 min)
   - Meet in person 3 times throughout the year
     o   Proposed dates: March 7, June 6, October 3
     o   Where meetings should be held? Suggestions – MMB, CCB, Job Center, Other?
     o   Hybrid option request
   - Review topics from NOFO and suggested ideas from committee members
     o   Reference committee description to ensure tasks align with definition
     o   Create a spreadsheet outlining who is responsible and if it is completed
8.   Next meeting – March 7, 2024 (in person?)

Core Committee Google doc link:
https://drive.google.com/drive/folders/0Bx2vLSDZCwZ_a1lpQTVsdE9BYms?resourcekey=0-U4_s7ARy0MF4s6_bxrxhLA

If you need meeting materials in another format, please contact Kristina Dux at dux.kristina@countyofdane.com or Karen Andro at kandro@housinginitiatives.org

Committee definition:

Advise the Board of Directors on: annual CoC and EHH application requirements, issues related to operation and performance of the local coordinated entry system, HUD and local priorities for funding and issues related to managing the local homeless management information system (HMIS); remain informed of HUD priorities and requirements; responsible to identify and document gaps in service; complete an annual review of the Written Standards and create schedule for improvements; regularly examine systems performance measures and other identified data points; offer peer to peer technical assistance as needed; identify areas of needed professional development for the HSC; implement strategies that are outlined in submitted funding applications; prepare annual applications in

cooperation with the Lead Applicant for CoC and EHH funds; agencies that receive CoC or EHH funds must participate in this committee.