**Dane CoC Written Standards Checklist- Diversion**

**Agency:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Program(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Standards** | **Yes** | **No** | **Comments/Plan for Improvement** |
| 1. Immediate Connection to Case Management: When a household is deemed eligible for diversion services, a case manager connects with the household to start housing planning, both for immediate and long-term housing. |  |  |  |
| 1. Resourceful Staff Members: Staff should be familiar with the intake and assessment processes, have experience with landlord mediation and conflict resolution, and be knowledgeable about rental subsidies and financial literacy programs. |  |  |  |
| 1. Screening Tool and Process: All households requesting shelter are screened for diversion eligibility using the Diversion Assessment Tool. |  |  |  |
| 1. Flexible Funding: Funds should ensure households obtain housing, allow them to stay longer in a doubled up situation or unify them with family members. |  |  |  |
| 1. Participant safety must be considered first. Participants decide what is safe and appropriate for themselves. |  |  |  |
| 1. If a participant requests funds to relocate to another community, service providers must confirm they have housing in that community. |  |  |  |
| 1. All participants who enter into a diversion program must be entered into HMIS. |  |  |  |

Suggested Updates:

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