



## **HSC Nominating and Governance Committee**

Tuesday, March 21, 2023 from 2:30pm – 4:00pm

Meeting held virtually on Zoom

**Meeting ID:** 876 4178 1960

**Passcode:** 576304

### **March 2023 Meeting Agenda**

**Facilitator:** Kim Sutter

**Agenda & Notetaker:** TBD

**Attendance:** Kim Sutter

#### **1. Introductions**

#### **2. Review and revise HSC Bylaws**

- a. Update on Board recruitment in general
- b. Update on proposal to HSC Membership and Board to rework the bylaws
- c. Ask each committee to review their description/duties in the bylaws, suggest changes/revisions by the May N&G meeting
- d. Should the Board also review committee descriptions and make suggestions?

#### **3. Committee plan and goals for 2023 (update if already covered)**

- a. Does this meeting time/date still work for everyone?
- b. Any volunteers for committee Chair?
- c. Review committee description in the bylaws
  - i. Is this still an accurate description?
  - ii. Are there duties that could/should be added?
- d. Look at what is in the committee google drive – anything missing?
- e. Committee recruitment
  - i. Who might like to join us?
  - ii. Who could/should be at the table?
  - iii. How can we effectively recruit interested members?

#### **4. Review progress on Board training topics, address any questions**

Brenda → street outreach, prevention

Brad → permanent supportive housing, board orientation

Chara → rapid rehousing, categories of homelessness

Melissa → housing first, diversion, transitional housing

Kim → coordinated entry, emergency shelter, intro to N&G + Board committee participation

#### **5. Walk-on items (as time allows)**

#### **6. Next meeting**

Tuesday, 4/18 @ 2:30pm

Facilitator: TBD

Notetaker: TBD



## **HSC Nominating and Governance Committee**

Tuesday, April 18, 2023 from 2:30pm – 4:00pm

Meeting held virtually on Zoom

**Meeting ID:** 820 5938 0113

**Passcode:** 138645

### **April 2023 Meeting Agenda**

**Facilitator:** Kim Sutter

**Notetaker:** TBD

**Attendance:** Kim Sutter

#### **1. Introductions**

#### **2. Review and revise HSC Bylaws**

- a. Board positions
  - i. Update on proposal to Board regarding recruitment, next steps
  - ii. Add clarifying language regarding Membership Chair vacancies/swaps
- b. Committee descriptions
  - i. Review what we received from other committees so far
  - ii. Remind chairs for committees that have not yet responded
  - iii. Next steps
    1. Review and revise all committee descriptions
    2. Get on Board schedule, ask for feedback/suggestions on committee charges
    3. Make all final edits to committee descriptions
    4. Get on the Membership schedule for 2 consecutive months, present the suggested changes the 1<sup>st</sup> month, vote on those changes the 2<sup>nd</sup> month

#### **3. Committee plan and goals for 2023**

- a. Suggestion to move committee meeting time to first Tuesday @ 2:30pm
- b. Any volunteers for committee Chair/Co-Chair?
- c. Review committee description in the bylaws
  - i. Is this still an accurate description?
  - ii. Are there duties that could/should be added?
- d. Look at what is in the committee google drive – anything missing?
- e. Committee recruitment
  - i. Who might like to join us?
  - ii. Who could/should be at the table?
  - iii. How can we effectively recruit interested members?

#### **4. Walk-on items (as time allows)**

#### **5. Next meeting**

Tuesday, 5/16 @ 2:30pm

Facilitator: TBD

Notetaker: TBD



## **HSC Nominating and Governance Committee**

Tuesday, May 5, 2023 from 2:30pm – 4:00pm

Meeting held virtually on Zoom

**Meeting ID:** 867 1314 2847

**Passcode:** 339574

### **May 2023 Meeting Agenda**

**Facilitator:** Kim Sutter

**Notetaker:** TBD

**Attendance:** Kim Sutter

#### **1. Introductions**

#### **2. Review and revise HSC Bylaws**

- a. Board positions
  - i. Secondary recruitment process
    - 1. Update on draft Google form
  - ii. Review clarifying language regarding Membership Chair vacancies/swaps
- b. Committee descriptions
  - i. Remind chairs for committees that have not yet responded
  - ii. Next steps
    - 1. Review and revise all committee descriptions
    - 2. Get on Board schedule, ask for feedback/suggestions on committee charges

#### **3. Committee plan and goals for 2023**

- a. Committee time now changed to first Tuesday @ 2:30pm – anyone else need the invite?
- b. Review committee description in the bylaws
  - i. Is this still an accurate description?
  - ii. Are there duties that could/should be added?
- c. Members invited as “commenters” to the committee Google drive – any issues/questions?

#### **4. Walk-on items (as time allows)**

#### **5. Next meeting**

Tuesday, 6/6 @ 2:30pm

Facilitator: Kim Sutter

Notetaker: TBD