

Funder's Committee Meeting Minutes

11/7/23

Attendance: Angela Jones, Johneisha Prescott, Sarah Lim, Patrick Duffie, Meghan Sohns, Torrie Kopp Mueller, Takisha Jordan, Aurey Leslie, Alicia Spry

1. Select a note taker- Sarah Lim
2. Updates to funding matrix – No changes yet, but there will be changes in United Way in 2024, so applications will look different. Angie will update at that time.
3. Trainings that agencies are interested in

2023 Survey Results

The Committee planned for the top three trainings identified in the survey for direct staff and agency levels.

Training Suggestion Staff	# response	Target Date In-person vs Zoom	Recommendations/Notes
Housing case management (e.g., housing history, housing search and appeal process, client engagement, best practices to specific populations, etc.)	21	<ul style="list-style-type: none"> • Spring 2024, as soon as possible (there are providers who want the training very soon!) • In-person (will explore using an existing webinar tool) • May explore additional/repeated training 	<ul style="list-style-type: none"> • Kisha, Johneisha, Torrie will help with planning. Will contact Melissa Mennig to see if she can help planning, too. • Identify presenters who are in the field doing good work. • Look at possibly having a mentorship process for new case managers or list of people to connect with. Link people to other case managers that have more experience in the area.
Overview of the Dane CoC homelessness response system & Coordinated Entry	15	<ul style="list-style-type: none"> • February • In-person 	<ul style="list-style-type: none"> • Sarah will work on planning. Will ask Zach to work with.
Best practices and strategies for working well with landlords	6		
Mental health basics and best practices	7		<ul style="list-style-type: none"> • Could consider watching webinar together followed by discussion
Substance use basics and best practices	2		<ul style="list-style-type: none"> • Could consider watching webinar together followed by discussion
Practicing self-care in work environment	5		
Tenancy support and eviction prevention	8		
Trauma-informed care	9	<ul style="list-style-type: none"> • 2nd quarter 	<ul style="list-style-type: none"> • Angie and Alicia will work on planning. • There's some free state resource for training. Possibly work with provider led

			by people of color (e.g. Anesis) to provide this training.
Racial equity	4	<ul style="list-style-type: none"> 2nd-3rd quarter 	Angie, Kisha, and Johnisha will work on planning. Angie had some good opportunities to work with some good trainers for employment agencies.
Implicit and explicit bias	2		
Cultural humility and diversity training	4		
Compassion fatigue the feeling that you have no more empathy to give	4		
Difficult conversations: suicide, self-harm, and violence	2		
Harm reduction	1		

Agency Level Training	Number of times mentioned	Target Date In-person vs Zoom	Recommendations/Notes
Financial management and budgeting	10		
Program development (required or recommended program policies and procedures)	18	<ul style="list-style-type: none"> 3rd quarter (September) 	Sarah will work on pulling the group together (Johnisha, Torrie and Angie).
Proposal writing and development training	8		
Board leadership strategies	5		
Fundraising and donor cultivation strategies	4		
Overview of the Homeless Services Consortium (a.k.a. Madison/Dane County Continuum of Care) operation, Written standards and Homeless Management Information System (HMIS)	15	<ul style="list-style-type: none"> February 2024 (in-person) Later in the year (zoom) 	<ul style="list-style-type: none"> Torrie has a HSC 101 presentation and board training. Torrie can do it. Target audience – agency staff, new agency, board members, volunteers Had a specific request for in-person There is a zoom recording already on HSC meeting.
Funding requirements across the local funding entities (City, County and United Way of Dane County)	6		
HUD Continuum of Care (CoC) and Emergency Solutions Grant (ESG) grant requirements	9	<ul style="list-style-type: none"> 2nd-3rd quarter, perhaps once a month 	<ul style="list-style-type: none"> Torrie and Sarah will schedule a meeting to watch the HUD virtual binders with providers.
Program evaluation and outcome measurement	14	<ul style="list-style-type: none"> 4th quarter 	<ul style="list-style-type: none"> Patrick and Sarah will plan.
Volunteer engagement strategies	4		

In addition, 1915i Medicaid Waiver– Torrie will try to schedule a meeting for January 2024.

Other assistance needed for agency or clients

- diverse office artwork, anti-racism, diversity, equity, inclusion training, storage space, hybrid work environment policies
- Absolutely new computers
- Transportation or basic essentials for Household at time of Move Into new Units
- We would like to redesign one of our youth spaces to be more youth friendly, with soft furniture etc.
- Staff retention, how to increase wages when grants don't increase at the rate of pay expected by the employees

Any last-minute thoughts?

- More information about the 2024, 1915i state plan amendment. How we (providers and HMO/other parties) can partner, work together, refer those experiencing homelessness.
- Torrie will work on setting up an in-person meeting.
- Gratitude for all that you do! Thank you for offering this survey.

4. Planning for the transition of leadership

Johneisha will chair the committee starting in January 2024. Thank you, Johneisha!