

## Nominating and Governance Committee – September 15, 2020

Attendance: Takisha Jordan, Maggie Carden, Liz Duffie, Kim Sutter, Matt Julian, Kristin Rucinski, Torrie Kopp Mueller, Melissa Mennig, Dana Stokes and Brad Hinkfuss

1. New meeting time – 3<sup>rd</sup> Tuesday of the month, 2:30-4
2. Tracking committee attendance – Need to create a process on how committees track attendance per the by-laws change to track attendance for HSC member voting privileges. Will have a spreadsheet to track attendance.
  - a. Committee chair is responsible to update the spreadsheet with the meeting attendance. Chair can assign another committee member as the designee responsible for updating the spreadsheet.
  - b. Justin from The Road Home created the spreadsheet. Kristin will send out an email with the spreadsheet form link and instructions to the committee chairs.
3. By-law revision for Board Structure
  - a. Reviewed proposed changes. Clarified which positions are elected by the membership and which positions are appointed. Changed the length of the term to 3-year or 1-year depending on the type of position.
  - b. Melissa and Takisha will present a powerpoint with information about the proposed changes to the HSC at the next HSC meeting.
  - c. Torrie will send out the full written proposed changes to the HSC membership.
  - d. There will be an in-depth Q&A available for HSC members if there is interest. This will be September 28<sup>th</sup> at 11:00. Torrie will send out a meeting invite and link.
4. Next meeting of the Nominating and Governance Committee is October 20<sup>th</sup>.