

Community Plan Oversight Committee Agenda

January 6, 2023 11AM-Noon

Attending: Torrie Kopp Mueller, Sarah Lim, Kristina Dux, Michelle Hemp, Meshan Adams, Patrick Duffie, Brenda Konkel, Johnisha Prescott, Marilyn Feil, Takisha Jordan, Danielle Bassing, Samantha Clausen-Ruppert, Jani Koester, Alicia Spry

1. Select Note taker – Sarah Lim
2. Introductions (take attendance)
- a. What is one word that you want to keep in mind during development of a new Community Plan?

Listening, Equity, Justice, Priority, Realistic, Access, Learning, Proactive, Abundance, Community, Action

3. Quick review of what to expect this year

- At the last committee meeting, we reviewed the HomeBase’s proposal.
- The committee wanted to have HomeBase come to present to important stakeholders– they are very open to it.
- The City of Madison CDD is taking the administrative responsibility of issuing RFP and entering into the contract. Torrie will be a contract manager for Home Based at CDD. Torrie and Linette Rhodes (Torrie’s supervisor at CDD) met with HomeBase staff
- HomeBase is hoping to have the Steering Committee. Below is their suggestion:

Steering Committee

10-15 members

March: begin planning for steering committee retreat/planning summit

April: Retreat/Planning Summit (in-person)

Will address the following: approval of strategic planning process, equity goals, inclusive stakeholder engagement plan, and timeline; development of a draft shared, clear, compelling and timely guiding vision; planning logistics for a public planning process or kickoff

- ▶ Establish and convene 3-4 topical sub-committees of the steering committee, or community summits (virtual and in-person expected). Summits will meet 2-3 times to investigate high priority issues and develop key elements of the plan, and conduct implementation planning
- ▶ Planning discussions with the steering committee at monthly meetings to identify next steps and priorities for strategic plan implementation to include: continuing to review data and input from community engagement processes as needed; review of recommendations from topical subcommittees or summits; drafting/reviewing components of the strategic plan as they are developed

- For subcommittees, would we bring in others beyond the steering committee?
- Will HomeBase draft the plan? It is our intention that they will draft the plan, not us. Last time, the consultant did not write the plan. They did community engagement and some data analysis and gave us the info.
- December 1, 2023 is the target for plan completion.
- Intersections with other planning going on in our community – Dane County regional housing plan, men’s shelter development, etc. Will align efforts whenever appropriate.
- Would HomeBase be involved in having the difficult conversation about determining priority?
- We should discuss the decision making structure at the summit -

4. Review of committee members, anyone else that we want to reach out to?

- People currently experiencing homelessness, people who work in upstream/prevention work (United Way), early childhood workgroup, Spanish speaking community (LaSoup), behavioral health, rural voice, alders, supervisors, subpopulation of homelessness (youth, vets, unsheltered, single men, outreach, PSH, RRH), grassroots, faith community, public health, responsible parties from last meeting
- Many ideas for steering committee recruitment – let’s define what role/expertise the current committee members bring to the table (Torrie will send out a Googledoc). Torrie will also consult with HomeBase to get their take on who should be important to add to the steering committee who are currently not represented.