HSC Nominating and Governance Committee
Tuesday, April 18, 2023 from 2:30pm – 4:00pm
Meeting held virtually on Zoom
Meeting ID: 820 5938 0113
Passcode: 138645

April 2023 Meeting Agenda

Facilitator: Kim Sutter
Notetaker: TBD
Attendance: Kim Sutter

1. **Introductions**

2. **Review and revise HSC Bylaws**
   a. Board positions
      i. Update on proposal to Board regarding recruitment, next steps
      ii. Add clarifying language regarding Membership Chair vacancies/swaps
   b. Committee descriptions
      i. Review what we received from other committees so far
      ii. Remind chairs for committees that have not yet responded
      iii. Next steps
         1. Review and revise all committee descriptions
         2. Get on Board schedule, ask for feedback/suggestions on committee charges
         3. Make all final edits to committee descriptions
         4. Get on the Membership schedule for 2 consecutive months, present the suggested changes the 1st month, vote on those changes the 2nd month

3. **Committee plan and goals for 2023**
   a. Suggestion to move committee meeting time to first Tuesday @ 2:30pm
   b. Any volunteers for committee Chair/Co-Chair?
   c. Review committee description in the bylaws
      i. Is this still an accurate description?
      ii. Are there duties that could/should be added?
   d. Look at what is in the committee google drive – anything missing?
   e. Committee recruitment
      i. Who might like to join us?
      ii. Who could/should be at the table?
      iii. How can we effectively recruit interested members?

4. **Walk-on items** (as time allows)

5. **Next meeting**
   Tuesday, 5/16 @ 2:30pm
   Facilitator: TBD
   Notetaker: TBD

*If you need meeting materials in another format, please contact Kim Sutter at ksutter@porchlightinc.org.