September 2022 Meeting Minutes

Facilitator: Kim Sutter
Notetaker: Kim Sutter

1. Introductions

2. Review election process and tasks
   a. Election announcement (1st round) – done 9/6/22
   b. Presentation at membership meeting – done 9/20/22
   c. Create list of potential candidates, recruit if possible – Kim sent out a template
      i. Chara will reach out to CAC, LEC
      ii. Melissa will reach out to MOM, Urban League
      iii. Kim will reach out to Operation Fresh Start, DAIS
      iv. Kim will connect Marie w/ Jael re: chair position
      v. Brad will reach out to Meridian Group
   d. Send out candidate questions – sent questions to Torrie, N&G members may also send out
   e. Send out candidate slate to membership – Kim will create slate to send out
   f. Get on HSC Membership meeting agenda for October – Kim sent email to Joel and Nick
   g. Create final ballot w/ write-in slots (present and absentee) – work w/ Torrie
   h. Create and send out list of eligible voters – Kim will do attendance review
   i. Announce elected seats

3. Review and revise HSC Bylaws – took notes on election process section, will return to it after the election is over to determine if more clarification/edits are needed

4. Review progress on Board training topics, address any questions
   Brenda ➔ street outreach, prevention
   Brad ➔ permanent supportive housing, board orientation
   Chara ➔ rapid rehousing, categories of homelessness
   Melissa ➔ housing first, diversion, transitional housing
   Kim ➔ coordinated entry, emergency shelter, intro to N&G + Board committee participation

5. Walk-on items (as time allows)

6. Next meeting
   Tuesday, 10/11 @ 2:30pm
   Facilitator: TBD
   Notetaker: TBD

*If you need meeting materials in another format, please contact Kim Sutter at ksutter@porchlightinc.org.