



HSC Nominating and Governance Committee
Tuesday, September 9, 2025 from 2:30pm – 4:00pm
Meeting held virtually on Zoom
Meeting ID: 892 7665 6024
Passcode: 551375

September 2025 Meeting Agenda

Facilitator: Kim Sutter

Attendance: Kim Sutter

- 1. Introductions** – ask about AI recording for notes purposes, start AI Summary on Zoom
- 2. HSC Bylaws Review (1) – September Membership proposal**
 - a. Appendix B – Committee Descriptions
 - i. REC → VDCC update, description changes
 - b. Article V: Governance
 - i. Section 2: Board Structure – VDCC update
 - ii. Section 4: Term – VDCC update
 - iii. Section 5: Resignation and Termination – changes to align with Board Code of Conduct
- 3. 2025 HSC Elections**
 - a. Rolling Board nomination form
 - i. Updates – intro, position description, at-large caveat, added question, committees
 - ii. Review responses for this election
 - b. Review election timeline
 - i. Get on Membership agenda for 9/16, 10/21 – done, also included bylaws changes
 - ii. Reach out to vacating Board members – done, two responses so far
 - iii. Send out first email about nominations, post to website and social media – done
 - iv. Two reminder emails about nominations to the HSC listserv (9/16, 9/29)
 - v. Deadline for nominations is 10/6 (day before our next N&G meeting)
 - c. Review election slate so far
 - d. Brainstorm list of people/entities to solicit nominations from, assign contacts
 - i. Send recruiting template to N&G members
 - ii. Send candidate questions to N&G members
- 4. HSC Bylaws Review (2)**
 - a. Article V: Governance
 - i. Section 2: Board Structure – midterm changes in eligibility
 - ii. Section 5: Resignation and Termination – discuss process for filling midterm vacancies
 - iii. Section 7: Committees – discuss a potential termination process for chairs, adding language from the committee chair descriptions, anonymous voting for chairs
- 5. CoC governance binder topics**
- 6. Walk-on items** (as time allows)



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7. Parking Lot

- a. Technology policy to include use of Board-funded platforms/software (e.g., Zoom)
- b. Discuss bylaws change joint request by LEC and YAB to Membership re: dues, compensation
 - i. Any N&G guidance/feedback requested by Membership, LEC, or YAB?
- c. Training and developing leaders w/in the HSC, potential partnership w/ United Way

8. Next meeting

Tuesday, 10/7 @ 2:30pm

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